

EAST RENFREWSHIRE COUNCIL  
AUDIT AND SCRUTINY COMMITTEE

23 June 2022

Report by Clerk

CONSULTANCY EXPENDITURE AND RELATED LOG

**PURPOSE OF REPORT**

1. This report provides feedback on consultancy expenditure following the end of the 2021/22 financial year as referred to in the log created for this.

**RECOMMENDATION**

2. It is recommended that the committee:-
- (a) consider the feedback provided and discuss if any further action is to be taken regarding that; and
  - (b) otherwise, note that a further report on such expenditure will be submitted to the committee after the end of the 2022/23 financial year.

**CONSULTANCY EXPENDITURE AND RELATED LOG**

3. Reflecting the interest which the Audit and Scrutiny Committee has taken over a number of years in the extent to which consultants have been used within the Council, in January 2019 the committee agreed, at the end of the 2019/20 financial year, to review the content of the log the Council had agreed to establish in relation to the appointment of consultants and related issues. The first such report on that issue ([Consultancy Expenditure and Related Log](#)), which included a summary of the historical discussions on consultancy expenditure by the committee, was submitted to the committee in June 2020. A report on the 2020/21 Log was subsequently submitted to the committee in April 2021 ([Consultancy Expenditure and Related Log](#)).

4. Amongst other things, the report considered in June 2020 referred to concerns the then Chair had expressed at the Council meeting in October 2018, and subsequent Audit and Scrutiny Committee meeting, on the extent to which external consultants were being used by the authority, following which the committee agreed to look at the level of and reasons for such expenditure; and which consultants had been used. Reference was also made in the same report to some detailed work the committee had progressed during the previous Administration on consultancy expenditure during 2013/14 and 2014/15, related discussions then, why the committee had progressed that work, and the outcome of it.

5. The report also explained that in December 2018 the Council had agreed to reduce the threshold for allowing directors to appoint consultants under Contract Standing Orders from £50k to £10k, and to approve related logging arrangements. In addition to providing information on the consultancy log for 2019/20, the June 2020 report confirmed that the log was published on the corporate procurement section of the Council's website and updated on a 6-monthly basis.

6. When the committee considered the report in June 2020, in addition to noting the content of the log, it was agreed that a report on such expenditure should be submitted to the committee annually after the end of each financial year.

7. The report on the log for 2020/21 was submitted to the committee in April 2021. Following consideration of it, as well as agreeing to seek confirmation if every contract awarded for consultancy had been awarded in accordance with the guidance in place for this (which was subsequently sought and provided), the committee agreed that when future reports on the log were provided, feedback on consultancy should be grouped by department and section for ease of review.

8. The Chief Procurement Officer has now provided feedback on the 2021/22 log, a copy of which is appended.

## **RECOMMENDATIONS**

9. It is recommended that the committee:-

- (a) consider the feedback provided and discuss if any further action is to be taken regarding that; and
- (b) otherwise, note that a further report on such expenditure will be submitted to the committee after the end of the 2022/23 financial year.

### Local Government Access to Information Act 1985

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### Background Papers:-

- 1. Information provided by departments on the use and costs of consultants in 2013/14 and 2014/15 in accordance with the definition agreed by the committee
- 2. Reports submitted to the Committee on its previous work on consultants, including the meetings of the Committee held on March 2016, January 2019, June 2020 and April 2021
- 3. Consultancy Log on Council Website

## CONSULTANCY LOG: 1 APRIL 2021 - 31 March 2022

Description of the services to be provided	Rationale for appointment	Supplier Name	Town/City	Contract Award Sum	Actual spend incurred	Start date	End Date	Department	Section	Dept Contact Name
1	Consultancy services to ensure new file maker (ELC Database) is secure prior to their use on web.	Tim Anderson Group	Larbert	£900.00	£600.00	16/06/2021	23/06/2021	Education	Schools	James Murphy
2	Consultancy Services - Examination analysis and Timetabling preparation.	Robert Tennant	Dunoon	£16,000.00	£15,952.50	08/09/2019	01/04/2025	Education	Schools	Mark Ratter
3	Race Equality & Inclusion Support training for staff.	University of the West of Scotland (UWS)	Paisley	£2,900.00	£2,900.00	05/01/2022	31/07/2022	Education	Schools	Siobhan McColgan
4	Independent social work consultant	CGCC 'Celia Gray Cares Consultancy'	Strathaven	£20,775.00	£19,775.00	May-21	Mar-22	HSCP	Children & Families	Kate Rocks
5	Consultant services for development of Peer Research Programme	Figure 8 Consultancy Services Ltd	Dundee	£30,500.00	£22,824.00	Apr-21	Mar-22	HSCP	Recovery Services	Tracy Butler
7	IT Technical partner to support development and further implementation of M365 and to work with records management consultancy and internal staff to deliver both a technical and organisational framework to support ERC's record management strategic direction and roll out.	Company Net	Edinburgh	£44,840.00	£16,680.00	24/08/2020	31/08/2021	Business Operations & Partnership	Project Management Office	Lesley Anne Neill
9	Support the development of the Council's change programme & organisational structure to support this.	GNOS-TECH	Glasgow	£9,600.00	Spent £3K (or £3600 inc VAT) and agreed rest was not	07/06/2021	01/03/2022	Business Operations & Partnership	Communities, Revenue and Change	Louise Pringle
	Consultant to provide to support its Customer Experience vision including implementation of its Customer Experience Management system	Gunn Stewart Solutions	Glasgow	£49,999	For April 21 to March 22 £38,370	01/11/2020	30/09/2021	Business Operations & Partnership	Customer Services	Sharon Dick
	Consultancy Support on Customer Experience and Management System	Gunn Stewart Solutions	Glasgow	£26,000	For April 21 to March 22 £14,300	25/01/2022	30/11/2022	Business Operations & Partnership	Customer Services	Sharon Dick
10	Greenlaw Business Centre Ventilation Strategy	Innovated Design Solution	Irvine	£5,000.00	£5,000.00	Sep-21	Oct-21	Environment		Alan Robertson
11	Mechanical Engineering Support for Education Ventilation projects	Hub West Territory Partnering Agreement - Structural Engineering Call-off Consultancy Services NQ162-ERC04 - Xburo	Glasgow	£55,000 limit	£37,925.00	23/03/2021	Ongoing until limit is reached or contract mutually cancelled	Environment	Technical Services, on behalf of Property Services	Alan Hook

12	Mechanical Engineering Support for Education Ventilation projects	ERC do not retain any internal mechanical engineering support	hub West Territory Partnering Agreement - Structural Engineering Call-off Consultancy Services NQ162-ERC06-Baker Hicks Limited	Glasgow	£55,000 limit	£41,996.00	20/05/2021	Ongoing until limit is reached or contract mutually cancelled	Environment	Technical Services, on behalf of Property Services	Alan Hook
13	Mechanical Engineering Support for Education Ventilation projects	ERC do not retain any internal mechanical engineering support	hub West Territory Partnering Agreement - Structural Engineering Call-off Consultancy Services NQ162-ERC07-RybKa Ltd	Glasgow	£55,000 limit	£44,187.00	20/05/2021	Ongoing until limit is reached or contract mutually cancelled	Environment	Technical Services, on behalf of Property Services	Alan Hook
14	Mechanical Engineering Support for Education and other Mechanical Engineering projects	ERC do not retain any internal mechanical engineering support	hub West Territory Partnering Agreement - Structural Engineering Call-off Consultancy Services NQ162-ERC09-Xburo Ltd	Glasgow	£55,000 limit	not yet called off	02/11/2021	Ongoing until limit is reached or contract mutually cancelled	Environment	Technical Services, on behalf of Property Services	Alan Hook
15	Building and Quantity Surveying Support for Rouken Glen Drainage Works, Linn Park Meas. Surv. and Eastwood Changing Village.	ERC internal QS resources temporarily overstretched and no internal Building Surveying support available	hub West Territory Partnering Agreement - Structural Engineering Call-off Consultancy Services NQ162-ERC03-Brown & Wallace	Glasgow	£55,000 limit	£9,544.00	09/02/2021	Ongoing until limit is reached or contract mutually cancelled	Environment	Technical Services	Alan Hook
16	Structural Engineering Support	ERC do not retain any internal structural engineering support	hub West Territory Partnering Agreement - Structural Engineering Call-off Consultancy Services NQ162-ERC02-Cowal Design	Glasgow	£55,000 limit	£30,650.00	11/11/2021	Ongoing until limit is reached or contract mutually cancelled	Environment	Technical Services	Alan Hook
17	Structural Engineering Support	ERC do not retain any internal structural engineering support	hub West Territory Partnering Agreement - Structural Engineering Call-off Consultancy Services NQ162-ERC08-Cowal Design	Glasgow	£55,000 limit	£5,000.00	12/10/2021	Ongoing until limit is reached or contract mutually cancelled	Environment	Technical Services	Alan Hook
18	Scotland Excel Mechanical & Electrical Consultancy Framework	ERC do not retain any internal mechanical or electrical engineering support	Innovated Design Solutions	Irvine	£600,000 over 4 years, £150,00 per annum	£22,328.00	01/04/2021	01/04/2026	Environment	Technical Services	Alan Hook
19	Archaeological Consultancy	Planning Requirement	Clyde Achaeology Ltd	Glasgow	£2,828.00	£4,087.00	29/10/2021	16/11/2021	Environment	Technical Services	Alan Hook
20	Sports Facility Design Service - Mearns Castle High School Sports Pitch and Track	Specialist Design Requirement	Professional Sportsturf Design Ltd (PSD Ltd)	Glasgow	£41,500.00	£24,155.00	13/05/2021	31/08/2023	Environment	Technical Services	Alan Hook
21	Ecological Consultancy - Quick Quote	Specialist Consultancy Requirement on various projects	Applied Ecology Ltd	Glasgow	£49,999 limit	£5,220.00	30/04/2021	When limit is exhausted	Environment	Technical Services	Alan Hook
22	Specialis Rot Survey	Specialist Advice - Capelrig House	Cuthbertson Preservation (Scotland) Limited	Glasgow	£832.00	£832.00	15/12/2021	15/102/2021	Environment	Technical Services	Alan Hook
23	Architectural Consultancy	Design Team continuity with Children First - Capelrig House	Lee Boyd	Edinburgh	£38,500.00	£19,852.00	18/11/2021	01/12/2023	Environment	Technical Services	Alan Hook
24	Pool, water and treatment consultancy	Specialist Advice and Specification Assistance - Eastwood Changing Village	Azure Pools	Glasgow	£1,200.00	£1,200.00	29/03/2021	16/04/2021	Environment	Technical Services	Alan Hook
25	Consultancy to establish a carbon baseline for the Council emissions	Required technical knowledge to quantify carbon emissions across Council operations. Currently no capacity within existing resource to undertake this type of work.	Accelar Ltd	Edinburgh	£10,670.00	£10,670.00	08/03/2021	15/09/2021	Environment	Get to Zero	Sam Ibbott
26	Consultancy update to carbon emissions calculations and final report	Aether Ltd. had done detailed calculations for Accelar Ltd. As part of the above award and some changes were required post-contract.	Aether Ltd	Oxford	£500.00	£500.00	15/12/2021	24/01/2022	Environment	Get to Zero	Sam Ibbott

27	M&E Engineering Consultancy	Early Years Expansion Projects (Various) (QQ18 19 051)	Innovated Design Solutions	Invine	£49,999.99	£3,667.00	Apr-21	TBC	Environment	Major Capital Projects	John Adam
29	Strategic Support Partnering Services in connection with Neilston Wellbeing Hub	HubWest Territory Partnering Agreement -Service Ref:NQ208-ERC-01	Hub West Scotland(&Sub Consultants - Holmes Miller. Robinson Low Francis LLP. Rybka Ltd. Cowal Design Consultants Ltd	Glasgow	£26,476.00	£26,476.00	22/06/2021	02/07/2021	Environment	Major Capital Projects	John Adam
30	Strategic Support Partnering Services in connection with Neilston Wellbeing Hub	HubWest Territory Partnering Agreement -Service Ref:NQ208-ERC-02	Hub West Scotland(&SubConsultants - Ardmore Point Ltd	Glasgow	£9,750.00	£9,750.00	Jul-21	Jul-21	Environment	Major Capital Projects	John Adam
31	Strategic Support Partnering Services in connection with Neilston Wellbeing Hub	HubWest Territory Partnering Agreement -Service Ref:NQ208-ERC-03	Hub West Scotland(&Sub Consultants - Ardmore Point Ltd	Glasgow	£1,427.00	£1,427.00	Jun-21	Jun-21	Environment	Major Capital Projects	John Adam
32	Strategic Support Partnering Services in connection with Neilston Wellbeing Hub	HubWest Territory Partnering Agreement -Service Ref:NQ208-ERC-04	Hub West Scotland(&Sub Consultants - Cowal Design Ltd	Glasgow	£1,730.00	£1,730.00	Jul-21	Jul-21	Environment	Major Capital Projects	John Adam
33	NHS Construction consultancy Services Ref: SBS/13/DM/PZR/8369 (NB this is a continuation of PO 66950)- Maidenhill Primary School : Project Manager with Multi-Disciplinary Design Team	Update of original PO PO66950 to 60000023	Gardiner & Theobald Ltd	Glasgow	£3,733.00	£3,733.00	Nov-21	Feb-22	Environment	Major Capital Projects	John Adam
34	Provision of strategic support partnering services in connection with ground investigation, topographical, GPR and utilities surveys at Cross Arthurlie and Carolside Primary Schools	Hub West Territory Partnering Agreement Service Ref: NQ195-ERC-01 Rev B Cross Arthurlie & Carolside PS Feasibility Study.	Hub West Scotland(&SubConsultants - Cowal Design Consultants Ltd	Glasgow	£15,830.00	£15,830.00	Jan-22	Mar-22	Environment	Major Capital Projects	John Adam
35	Provision of Strategic Support Partnering Services in connection with various consultancy services at Cross Arthurlie and Carolside Primary Schools	Hub West Territory Partnering Agreement Services Ref: NQ195-ERC-02 Cross Arthurlie & Carolside PS Feasibility Study	Hub West Scotland(&SubConsultants - Holmes Miller & Sussed. Cowal Design Consultants Ltd. Atelier Ten. Faithful & Gould	Glasgow	£46,395.00	£46,395.00	Jan-22	Mar-22	Environment	Major Capital Projects	John Adam

36	Provision of strategic support partnering services in connection with Topographical surveys, GPR utilities Scans, PU Plans and Phase 1 Desk Studies at Cross Arthurlie and Carolside	Hub West Territory Partnering Agreement Service Ref: NQ195-ERC-03 Cross Arthurlie & Carolside PS Feasibility Study.	Hub West Scotland(&Sub)Consultants - Ardmore Point	Glasgow	£5,500.00	£5,500.00	Jan-22	Mar-22	Environment	Major Capital Projects	John Adam
37	Business Gateway services funded via COSLA	Business Growth Services - not delivered directly to ERC	CJM Accountancy	Kilmarnock	£110,000.00	£110,000.00	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
38	Employability services funded via European Social Fund	Client Management Services - not delivered directly to ERC	VERG	Motherwell	£45,116.70	£45,116.70	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
39	Employability services funded via European Social Fund	Employer Engagement - not delivered directly to ERC	The Lennox Partnership	Clydebank	£43,426.97	£43,426.97	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
40	Employability services funded via European Social Fund	Job Brokerage - not delivered directly to ERC	VERG	Motherwell	£38,572.51	£38,572.51	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
41	Employability services funded via European Social Fund	Health Conditions - not delivered directly to ERC	The Lennox Partnership	Clydebank	£44,553.12	£44,553.12	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
42	Employability services funded via Young Persons Guarantee	Employability support Additional Support Needs - not delivered directly to ERC	IncludeMe2	Barrhead	£41,500.00	£41,500.00	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
43	Employability services funded via Young Persons Guarantee	Employability support - Family Firm. not delivered directly to ERC	VERG	Clydebank	£44,131.00	£44,131.00	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
44	Employability services funded via Young Persons Guarantee	Employability support - Youth Employability. not delivered directly to ERC	The Lennox Partnership	Clydebank	£39,351.00	£39,351.00	01.04.21	31.03.22	Environment	Economic Development	Michael McKernan
45	Delivery of Modern Apprentices	ERC MA programme - not delivered directly to ERC	Communities First Consultants	Old Kilpatrick	£37,000.00	£37,000.00	25.03.22	31.03.23	Environment	Economic Development	Michael McKernan
46	Online Stakeholder Engagement Platform	To assist in the development Local Action Plans	Commonplace	Manchester	£9,999.00	£19,998.00	25.03.22	31.03.23	Environment	Economic Development	Michael McKernan
47	A77 Cycle Lane: Phase 2: M77 Bridge to Hunter's Roundabout: Design & Tender Preparation	Consultant for Phase 1 Design & Tender preparation, on programme and within budget. Clear technical advantages of continuity from Ph 1 to Ph 2.	Mott MacDonald	Edinburgh	£69,450.00	ongoing £1600 as at 31.03.22	25/02/2022	Dec '22	Environment	Traffic & Lighting	Alan Reid
48	A77 Ayr Road - Stage 1 Road Safety Audit	Audit of initial plans to improve cycling infrastructure on Ayr Road	AECOM Ltd	St Albans	£1,655.27	£1,655.27	03/08/2021	13/10/2021	Environment	Traffic & Lighting	Calum Cook
49	Spaces for People - Monitoring and Evaluation Support	Report on all available evidence regarding success or otherwise of Spaces for People measures	WSP UK Ltd	Basingstoke	£9,750.00	Ongoing; £7375.00 as of 22/03/2022	30/09/2021	Ongoing	Environment	Traffic & Lighting	Calum Cook
50	A77 Ayr Road - Stage 3 Road Safety Audit	Audit of installed light segregation of A77 Spaces for People cycle lanes	SWECO UK Ltd	Leeds	£2,760.00	£2,760.00	12/11/2021	14/12/2021	Environment	Traffic & Lighting	Calum Cook
51	B767 Clarkston - East Kilbride Rail Electrification Access Opportunity	Development of high-level options to provide cycle route across railway near Clarkston station	AECOM Ltd	St Albans	£10,000.00	£9,500.00	19/01/2022	04/02/2022	Environment	Traffic & Lighting	Calum Cook
52	Davieland Road public realm design development (QQ 21 22 049)	Development of options to improve public realm and active travel infrastructure on Davieland Road	ERZ Ltd	Glasgow	£13,200.00	Ongoing; £7,920.00 as of 10/05/2022	01/02/2022	Ongoing	Environment	Traffic & Lighting	Calum Cook

53	Academy Road safety review, options appraisal, and technical support	Assessment of effectiveness and potential future of Academy Road School Street Spaces for People measure	SWECO UK Ltd	Leeds	£14,840.00	Ongoing; Not invoiced	01/02/2022	Ongoing	Environment	Traffic & Lighting	Calum Cook
54	A77 masterplan design development	Development of options to improve public realm and active travel infrastructure on Ayr Road	Atkins Ltd	Bristol	£19,995.00	Ongoing; £12,000.00 as at 24/05/2022	01/02/2022	Ongoing	Environment	Traffic & Lighting	Calum Cook
55	Mearns Cross design development	Development of options to improve public realm and active travel infrastructure at Mearns Cross	Atkins Ltd	Bristol	£20,000.00	Ongoing; £12,000.00 as of 24/05/2022	03/02/2022	Ongoing	Environment	Traffic & Lighting	Calum Cook
56	Commonplace licence extension to end August 2022	To continue receiving public feedback on Spaces for People measures	Commonplace Digital Ltd	London	£2,400.00	£2,400.00	02/03/2022	31/08/2022	Environment	Traffic & Lighting	Calum Cook
57	Analysis of cyclist and pedestrian count data	To assess effectiveness of A77 Spaces for People cycle lanes	Cycling Scotland	Glasgow	£5,400.00	£5,400.00	11/03/2022	22/04/2022	Environment	Traffic & Lighting	Calum Cook
58	Survey public perceptions of A77 Spaces for People	To assess local views regarding light segregation of A77 Spaces for People cycle lanes using a demographically representative sample	IBP Strategy and Research	Hamilton	£4,500.00	Ongoing; Not invoiced	11/03/2022	Ongoing	Environment	Traffic & Lighting	Calum Cook
59	Camera surveys and analysis on A77 Spaces for People	To monitor road user behaviour and reasons for damage to infrastructure	WSP UK Ltd	Basingstoke	£14,900.00	Ongoing; £7,020.00 as of 05/05/2022	11/03/2022	Ongoing	Environment	Traffic & Lighting	Calum Cook
60	Various data collection and analysis on A77 Spaces for People	To assess success or otherwise of Spaces for People measures	WSP UK Ltd	Basingstoke	£16,835.00	Ongoing; £2,220.00 as of 05/05/2022	11/03/2022	Ongoing	Environment	Traffic & Lighting	Calum Cook
61	Independent assessment of proposed building costs – Caldwell House planning application	Specialist knowledge & experience of build costs in complex Listed Building projects - to inform DVS assessment of reasonableness of enabling development proposed and proposed level of Planning Obligations	Armour Construction Consultants	Glasgow	£12,725.00	£12,725.00	29/10/2021	31/03/2022	Environment	Planning & Building Standards	Karen Barrie
62	Technical services relating to production of NEC4 contract and contract drawings, tree survey and ecological survey, production of a SFU and earth works management plan, budget estimate for soil re-profiling	No expertise available within council	Aecom	Edinburgh	£41,532.00	£41,532.00	Oct-21	Apr-22	Environment	Planning & Building Standards	MarkBrand
63	Ground Investigation work (bore holes x 3) lab analysis and production of Quantitative Risk Assessment and Ground Remediation Strategy	No expertise available within council. Work required condition of planning consent	Aecom	Edinburgh	£68,794.00	£35,263.00	Feb-22	Apr-22	Environment	Planning & Building Standards	MarkBrand

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