

Business Operations and Partnerships Department

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Date: 19 August 2022

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TO: Councillors O O'Donnell (Chair); A Anderson (Vice Chair); D Devlin and K Pragnell.

CABINET

Please note that this meeting is scheduled to be held in the Council Chambers, East Renfrewshire Council Headquarters, Eastwood Park, Giffnock on **Thursday, 1 September 2022 at 10.00am.**

The agenda of business is as shown below.

Louise Pringle

L PRINGLE

DIRECTOR OF BUSINESS OPERATIONS & PARTNERSHIPS

AGENDA

1. **Report apologies for absence.**
2. **Declarations of Interest.**
3. **General Fund Capital Programme 2022/23 - Report by Head of Accountancy (Chief Financial Officer) (copy attached, pages 3 - 50).**
4. **Housing Capital Programme 2022/23 - Report by Director of Environment and Head of Accountancy (Chief Financial Officer) (copy attached, pages 51 - 58).**
5. **Chief Executive's Office Year End Performance Report - Report by Chief Executive (copy attached, pages 59 - 70).**
6. **Freedom of Information Annual Report - Report by Chief Executive (copy attached, pages 71 - 80).**

This document can be explained to you in other languages and can be provided in alternative formats such as large print and Braille. For further information, please contact Customer First on 0141 577 3001 or email customerservices@eastrenfrewshire.gov.uk

A recording of the meeting will also be² available following the meeting on the Council's YouTube Channel <https://www.youtube.com/user/eastrenfrewshire/videos>

EAST RENFREWSHIRE COUNCIL1 September 2022Report by the Chief Financial OfficerGENERAL FUND CAPITAL PROGRAMME**PURPOSE OF REPORT**

1. The purpose of this report is to recommend adjustments to the 2022/23 General Fund Capital Programme, approved on 3 March 2022, resulting from finalisation of the previous year's programme and in light of subsequent information.

RECOMMENDATIONS

2. The Cabinet is asked to recommend that Council:-
 - note and approve the movements in project phasing across the 10 year capital programme;
 - note and approve the movements within the 2022/23 programme; and
 - note the shortfall of £0.443m and that income and expenditure on the programme will be managed and reported on a regular basis.

BACKGROUND

3. The General Fund Capital Programme for 2022-2032 was approved by Council on 3 March 2022.
4. Movements on the 2021/22 programme were approved by Cabinet on 10 March 2022, including a number of changes not reflected in the 10 year programme.
5. At that point, expenditure on the 2021/22 programme had not been finalised and this report now adjusts 2022/23 project budgets to allow for outstanding works at year end to be completed in the current year.
6. The report also updates project costs and phasings to reflect impacts of the COVID pandemic, rising inflation, and ongoing labour and material shortages.
7. In general, construction costs are rising faster than general inflation due to shortages of materials and labour and to bidders factoring in additional risk in their pricing. Across Scotland, many authorities are reporting costs increases of 20% to 50% on some projects.
8. We have revised the phasings of our projects to reflect delays already experienced due to COVID and we are constantly monitoring project expenditure so that additional cost pressures on key projects can be covered by deferring or reducing other projects to compensate.

9. Where we have general provision for regular capital expenditure (such as on ICT, Roads, or Schools Major Works) officers are expected to prioritise spend on such schemes to remain within the budgeted level. It is recognised that this may mean that fewer such schemes will progress in year.

CURRENT POSITION

10. Total anticipated expenditure (Appendix A)	£54.396m
Total anticipated resources (Appendix B)	<u>£53.953m</u>
Shortfall	<u>£ 0.443m</u>

This report provides an update on a number of projects impacted by COVID-19 and other factors including increased energy and fuel prices and the emerging impact of the Ukraine crisis. These factors continue to have a significant impact on the market with shortages of material and labour along with associated cost pressures. This is anticipated to continue for some time with longer lead times and price increases being experienced across construction projects. Backlogs are also delaying tender processes and site start dates.

Some inflationary costs for new and not yet tendered projects were built into the 10 year programme however some tender returns are significantly over original estimates. Officers will seek to minimise that through value engineering and design changes, however where approved, additional costs will be managed within existing resources wherever possible with transfers of funding made from other projects identified for deferment or assessed as lower priority.

Project lines that sit as a general fund or provision haven't been increased and officers will seek to prioritise projects within these limits.

Officers will continue to review the position and will provide further updates on project timings and anticipated tender cost increases as part of the regular reporting process.

FINALISATION OF THE 2021/22 PROGRAMME

11. The finalisation of the previous year's Capital Programme has cash flow implications for the 2022/23 Programme i.e. any unfinished works will now be completed during 2022/23.
12. Appendix A shows the effect of this cash flow adjustment on the expenditure. This is not new or additional expenditure but simply an adjustment to reflect the later timing of expenditure.
13. The majority of this adjustment reflects movement between the 10 year capital programme for 2022-2032 and the position reported to Cabinet on 10 March 2022. Detailed explanation for these movements was included in the 10 March report.
14. A further £4.762m adjustment has now been added, reflecting the net underspend at year end. The majority of this movement is on Neilston Learning & Leisure (£0.894m) which now has a revised timeline; schools major maintenance (£0.639m) where work was focused on certain priority works; and ICT general provision (£0.810m) where funds are held in the expectation of bids coming forward, and bids received subject to resource availability to deliver.

15. Appendix A also details transfers between budget lines where required.
16. Further adjustments to the programme are now necessary as set out below.

INCOME MOVEMENTS

17. The main income movements are as follows: -
 - **Borrowing**
Borrowing in the current financial year has been reduced by a net total of £29.948m due to timing variances in expenditure and other adjustments noted below. This reflects planned borrowing not utilised in 2021/22 and the rephasing of projects into future years.
 - **City Deal Grant**
Following an allocation of additional grant for City Deal projects in 2021/22, subsequent years will see a reduction to match. Grant for 2022/23 has yet to be confirmed however has been estimated at a reduced £0.300m. Further changes are anticipated and will be reported when they become clear. The overall level of grant support for city deal projects remains unchanged.
 - **Developers Contributions**
These contributions are dependent on physical progress of developments and receipt of contributions earlier than anticipated allowed application of £2.537m more than budgeted in 2021/22. This has been matched by a reduction across estimated remaining years of development works however this will be reviewed regularly.
 - **Cycling, Walking and Safer Streets**
An increase in grant funding to £0.615m has been reflected in the report under both resources and expenditure.
 - **Place Based Investment Programme – Additional grant funding** had been made available to support a series of small local projects which were approved by Cabinet on 25 November 2021, and subsequently amended on 10 March 2022. Revised grant for 2022/23 following completion of the 2021/22 programme is now £0.333m.
 - **Bridge Maintenance Fund – works on this project** are unlikely to progress significantly within 2022/23 and therefore the grant has been included within 2023/24 resources.

EXPENDITURE MOVEMENTS

18. The programme approved during March 2021 has increased from £68.711m to £85.814m for purely cash flow reasons between 2021/22 and 2022/23.
19. This reflects timing variances across the programme and will be subject to further review throughout the year.
20. Further adjustments to the programme are now necessary as set out below.

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- **Kirkhill Rewire**
This project has been deferred and will be subject to review.
- **Learning & Leisure in Neilston**
Revised phasing across this project has resulted in a reduction in 2022/23 expenditure of £1.242m and further movement across future years.
- **Eastwood Park Leisure**
With only planning and fees likely this financial year the project has been rephased across 2022/23 and future years with a reduction of £26.119m in 2022/23. It is likely further rephasing will be required on this project as costs and timings become clearer.
- **Eastwood HS Sports Centre Changing**
A significantly increased tender cost has resulted in a project cost of £0.854m. The additional cost will be funded from use of the ERCLT General Building Improvement fund.
- **Rouken Glen Park Toilets**
Increased costs to £0.262m will be met mainly from a transfer from the general Parks, Cemeteries & Pitch Improvements budget.
- **St Andrews House Refurbishment**
An increase in costs to £0.100m will be met from a transfer from the Office Accommodation budget.
- **Overlee House Extension**
This project has been rephased with outturn for 2022/23 now estimated at £0.200m
- **Cowan Park**
An increase on the previous cost due to higher tender costs and additional requirements has been met from additional grant funding. Further proposals to support this will be brought forward.
- **City Deal programme – Aurs Road**
Revised estimates for 2022/23 have resulted in a reduction of £1.962m with work now expected to take place in 2023/24, however further rephasing is likely to be necessary.
- **Roads**
A revised roads programme was presented to Cabinet rephasing project expenditure. This resulted in a number of changes across the mainline roads programme with 2022/23 projects shown on the appendices. These are funded from transfers between projects and use of provisional sums. Proposals for future year mainline projects will be brought forward for approval in due course.
- **ICT**
ICT General Provison has been reduced from £2.626m to £2.000m, reflecting existing and anticipated level of bids and resources available.
- **School Major Maintenance**

Approval was previously granted to revise schools maintenance work plans within existing resources to meet priority works across the schools estate. Budget has been allocated based on priority of projects and for 2022/23 the bulk of this is on the windows renewal programme with £1.012m earmarked for projects at Woodfarm, Carolside, St Lukes and Thornliebank. The remaining provisional sums budget is required to support expenditure committed in 2021/22 not yet completed and other planned works with costs yet to be determined.

- **Property Maintenance**
Included within this line is £3.203m for ventilation works with allocations for fire risk assessments, structural surveys and asset management. The remainder will be allocated to identified priority projects as costs and timing become clearer.
- **Revised Total Cost**
Overall, the programme has been increased by £0.786m. This reflects the net impact of additional grant funding added to the programme and does not increase borrowing costs.

REVISION OF THE 2022-2032 10 YEAR CAPITAL PROGRAMME

21. This report details at Appendix C and D movements across the 10 year programme for a number of projects that have a significant impact on timing and application of resources.
22. The main impact on this is the timing and level of borrowing required to support the programme. Planned borrowing in 2021/22 that was not applied, and a lower borrowing requirement for 2022/23, both due to timing movements on projects, will result in a level of borrowing remaining available to support subsequent higher expenditure in future years while keeping within the overall level of resources approved.

COMMENT

23. The projected shortfall of £0.443m represents 0.82% of the resources available and is within manageable limits.

PARTNERSHIP WORKING

24. This report has been prepared following consultation with appropriate staff from various departments within the Council including Property and Technical Services and Information Technology.

RECOMMENDATIONS

25. The Cabinet is asked to recommend that Council:-
 - note and approve the movements in project phasing across the 10 year capital programme;

- note and approve the movements within the programme; and
- note the shortfall of £0.443m and that income and expenditure on the programme will be managed and reported on a regular basis.

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan
Head of Accountancy Services (Chief Financial Officer)
MMcC/MW
19 August, 2022

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

	2022/23 opening and cashflow adjustments				TOTAL COST £'000		
	2022/23 (Opening, per 2022-2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
Property - Schools	16,870	21,900	19,440	116	63,195	110,029	109,963
Property - Culture & Leisure	26,233	29,210	3,171	211	6,135	69,732	69,732
Property - Other	7,904	9,845	9,404	283	18,389	56,457	56,260
Open Spaces	4,414	5,476	5,667	539	4,568	20,817	21,669
Roads	7,896	8,364	6,471	437	15,840	53,158	53,217
Corporate Wide - ICT	4,411	9,269	8,493	322	15,735	47,108	47,246
Fleet	983	1,750	1,750	195	4,189	18,510	18,510
TOTAL	68,711	85,814	54,396	2,103	128,051	375,811	376,597

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Schools

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
Grouped	Schools Major Maintenance	907	1,405	1,405	2	n/a	1,282	10,923	10,787
800050031	Maidenhill Primary School	21	881	381	15	Path works and entrance way changes still to complete	14,168	15,050	15,050
800050033	St Cadoc'S Ps Remodelling To Provide Pre-Five Provision For 3 & 4 Years Olds	0	4	4	0	Retention	870	874	874
800050030	Kirkhill PS - Rewire	122	123	0	0	Deferred	368	491	491
Grouped	Early Learning & Childcare - Expansion to 1,140 hours	0	1,006	1,006	43	retention	25,707	26,713	26,712
N/a	Early Years - Crookfur/Fairweather/Overlee Masterplanning	0	10	10	0	retention	0	10	10
800050039	St Ninian's HS Additional Temp Accomodation	592	697	106	0	project completed under budget. Remaining budget transferred to Crookfur PS	2,078	2,492	2,183
800050057	Learning & Leisure in Neilston	11,000	13,374	12,132	29	Revised project timeline	1,686	30,000	30,000
800050038	St Mark's Car Park	286	316	316	0	Demolition works funded from transfer from Surplus/Demolition project line	104	350	420
800050063	Uplawmoor PS Upgrade	100	95	91	0	Work ongoing	9	100	100
800050064	Crookfur PS Extension	1,609	1,609	1,609	9	Transfer from St Ninians project to support additional costs	25	2,329	2,638
800050058	MCHS Sports Facility	1,531	1,648	1,648	18	tender received over budget. Funding to be identified.	58	1,726	1,726

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Schools

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800050065	Improving Learning	200	200	200	0	Work to be programmed	0	1,600	1,600
800050017	Joint Faith Campus (new Denominational PS for Mearns Area & Relocation of Calderwood Lodge PS)	0	0	0	0	Complete	16,672	16,671	16,672
new code	Isobel Mair External Classrooms	470	480	480	0	Costs being assessed	20	500	500
800050012	Security (CCTV) Expansion	32	52	52	0	Work to be programmed	148	200	200
		16,870	21,900	19,440	116		63,195	110,029	109,963

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Culture & Leisure

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800200019	Eastwood Park Leisure - Refurbishment	25,657	28,119	2,000	210	project not yet on site - not expected to have significant spend this year	1,838	55,000	55,000
800200021	Neilston Leisure	0	167	167	0	Fees only in 2022/23	74	7,825	7,825
800200020	ERCLT General Building Improvement Fund	200	284	0	1	transfer to support Eastwood HS sports	514	1,898	1,496
800050049	Eastwood HS Sports Centre Changing Rooms/Disabled Facilities	376	422	786	0	Additional costs funded by transfer from general building improvement	31	452	854
800200015	Equipment - Gym and Theatre	0	79	79	0	work to be programmed	198	831	831
805600002	Education - Theatre Equipment	0	106	106	0	work to be programmed	3	216	216
800200007	Barrhead Foundry Refurbishment (including Pool & Filtration System)	0	1	1	0	retention	2,859	2,860	2,860
800200013	Barrhead Foundry Final Phase Works	0	32	32	0	retention	618	650	650
		26,233	29,210	3,171	211		6,135	69,732	69,732

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Other

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. City Deal								
Grouped	Barrhead South Access - Balgraystone Road & Railway Station	600	461	461	20	Balgraystone Road main works complete, Railway station project scope to be finalised.	4,687	22,348	22,348
804000009	Country Park Visitor Centre & Infrastructure	295	347	347	0	work planned but the project is dependent on progress on Aurs Road	303	2,800	2,800
804000006	Greenlaw Business Incubator And Innovation Centre & Employment Support Linked To Barrhead Foundry	12	89	89	0	Complete, retention only	5,633	5,722	5,722
	2. Environment Other Projects								
800420010	Cowan Park Changing Facilities	0	30	30	0	Transfer to match spend on 7s changing	138	176	168
800420009	Upgrade 7s Pav Cowan Park	0	0	0	0		8	0	8
800200018	Crookfur Pavilion Changing Upgrade	0	105	105	0	complete - final payment & retention	700	805	805
802200018	Muirend Synthetic	0	0	0	0	project complete. Remaining bduget transferred to RGP Toilet upgrade	109	116	109
802200017	RGP Toilets Upgrade	64	92	126	126	Cost increase funded by transfer from main Parks line and Muirend underspend	136	164	262

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Other

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800420019	St Andrews House Refurbishment	30	40	100	0	Cost increase funded by transfer from Office Accomodation budget.	0	40	100
800420028	Flooding Prevention	0	31	31	0	Grant funded	0	31	31
800420016	Overlee House Extension	630	630	200	0	project at design stage so unlikely to start on site until last quarter of year	0	630	630
	3. Council Wide Property								
Grouped	Retentions - All Services	50	65	65	24	element transferred to cover small retentions on other projects	67	591	582
Grouped	Property Maintenance	3,975	5,010	5,004	95	n/a	3,366	16,768	16,560
800420013	Eastwood Park Campus Improvements	0	212	212	0	work to be programmed	310	522	522
800404017	Office Accommodation	1,848	1,935	1,875	10	£60k transferred to fund additional costs of St Andrews House refurbishment.	265	2,200	2,140
800420014	Capital Investment In Energy Efficiency Measures (NDEE Initiative)	0	115	115	5	project on hold - hoped to progress soon	1,639	1,754	1,754
800420005	Thornliebank Depot Mechanical Extraction	0	39	0	0	to be reviewed - potential saving	102	141	141
800050044	Overlee Pavilion Changing	0	218	218	0	complete - final payment & retention	687	905	905

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Other

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800404015	Vacant (Surplus) Property/ Demolition	0	16	16	0	Part of this budget line transferred to cover demolition works at St Marks car park	190	276	206
800420020	Capelrig House Upgrade	400	410	410	3	At tender stage	0	418	418
800402003	Capelrig House Remedial Works	0	0	0	0		49	50	49
		7,904	9,845	9,404	283		18,389	56,457	56,260

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Open Spaces

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. REGENERATION								
80200008	Country Park - Tourism Infrastructure And Economic Activity Projects	183	166	166	0	Work will follow completion of main Aurs Road works	69	235	235
80200015	White Cart Tributaries Environmental Improvements	2,600	2,647	2,647	85	Work in progress, funded by grant	301	2,948	2,948
80200032	Regeneration Projects - Provisional Sums	228	309	309	0	projects to be brought forward	0	2,559	2,559
	2. Environment - Other Projects								
802200010	Environment Task Force	20	65	65	0	Work to be programmed	35	280	280
802000018	Town Centre Action	20	59	59	0	Work to be programmed	79	318	318
802200007	Parks, Cemeteries & Pitch Improvements	300	372	287	67	Element of this budget transferred to cover works at RGP Toilets	772	1,743	1,655
802200020	Renewal of Playparks	0	99	203	102	2021/22 works completed, 2022/23 budget now added	3	102	206
	Nature Restoration	0	55	55	2	work in progress. Additional grant to add once plans brought forward	29	84	84
	Artificial Pitch Replacements	650	650	650	0	work in progress	0	6,561	6,561
	Place Based Investment Programme	0	333	333	180	£0.333m from the 2021/22 allocation has been brought forward to support completion of the projects	302	0	635

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Open Spaces

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800200017	Cowan Park	200	78	250	99	Cost increase funded by additional grant funding and a small transfer from provisional sums	868	915	1,118
Grouped	Town Centre Regeneration	0	22	22	4	Retentions	1,312	1,336	1,335
802000005	Public Realm/Town Centre Resilience	0	6	6	0	Work to be programmed	218	224	224
802000029	Neilston Regeneration	213	293	293	0	At planning stage	21	2,610	2,610
802000011	Land And Property Acquisitions	0	255	255	0	Projects to be identified	144	399	399
802200015	Braidbar Quarries	0	0	0	0	Work to be programmed	0	20	20
802000028	Giffnock Town Centre Improvements	0	10	10	0	Work to be programmed	0	10	10
802000007	Other Public Realm	0	17	17	0	Work to be programmed	3	20	20
802000002	Clarkston Town Centre Action And Traffic Management Improvements	0	31	31	0	Work to be programmed	186	217	217
802200011	Mearns Historic Kirkyard Protective Works	0	0	0	0	Complete	83	84	83
800050029	St Ninian's HS - Rugby Pitch	0	9	9	0	Retention	143	152	152
		4,414	5,476	5,667	539		4,568	20,817	21,669

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Roads

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
	1. City Deal								
804000001	Levern Valley Accessibility Project	3,089	3,253	1,291	2	Reprofiling of project - land costs, legal and design this year.	2,310	19,995	19,995
	2. ERC Roads								
803000004	Lighting - Core Cable & Equipment Replacement	160	160	143	16	work in progress	497	2,080	2,080
803000007	Bridges Refurbishment & Pointing Work	53	53	51	0	work in progress	202	691	730
803000015	Principal Inspection Group 1-6	69	69	29	0	work in progress	0	287	218
803000025	Traffic Calming Studies	25	25	4	2	work in progress	32	325	261
803000016	Road Safety Measures/Equipment at Schools	20	20	20	0	work in progress	38	260	238
803000018	Safe Routes to School	20	20	20	7	work in progress	64	263	264
?	B771 PAISLEY ROAD RECONSTRUCTION	0	0	0	0	No works required 2022/23	0	301	0
803000042	A736 KELBURN STREET/LOCHLIBO ROAD RECONSTRUCTION	0	0	0	0	No works required 2022/23	0	262	0
803000030	A77 Ayr Road Reconstruction	110	110	175	0	work in progress	418	940	593

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Roads

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
?	PEDESTRIAN CROSSINGS	25	25	0	0	no spend required at this stage	0	25	0
803000033	B767 CLARKSTON ROAD RECONSTRUCTION	0	0	100	0	work in progress	4	85	104
803000170	B767 Clarkston Rd Carriageway	0	0	0	0	No works required 2022/23	74	0	74
803000035	B769 Stewarton Rd (Rural) Reconstruction	0	0	0	0	No works required 2022/23	362	612	362
803000034	B767 Eaglesham Road Reconstruction	0	0	0	0	No works required 2022/23	444	684	444
803000047	C2 Kingston Road Reconstruction	100	100	0	0	no further work required in 2022/23	85	315	85
803000089	A736 MAIN STREET/LEVERN ROAD BARRHEAD	156	156	225	0	work in progress	121	715	346
803000076	C8 DAVIELAND ROAD RECONSTRUCTION	100	100	0	0	no further work required in 2022/23	0	200	0
?	B759 CARMUNNOCK ROAD	110	110	110	0	work to be programmed	0	230	110
803000038	C1 Mearns Road	150	150	150	0	work to be programmed	0	795	150
803000106	C1 Mearns Rd, Carriageway	0	0	100	32	work in progress	287	1	387
803000048	B755 Gleniffer Road	140	140	0	0	no further work required in 2022/23	105	595	105
803000172	Gleniffer Rd Uplawmoor Carriag	0	0	0	0	No works required 2022/23	118	0	118
803000049	B776 ROWBANK ROAD	110	110	0	0	no further work required in 2022/23	96	451	96

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Roads

COST CODE	PROJECT NAME	2022/23 opening and cashflow adjustments					TOTAL COST £'000		
		2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
803000050	C2 NEILSTON ROAD	39	39	0	0	no further work required in 2022/23	64	146	64
803000179	C2 Neilston Rd Cem to Kel Carr	0	0	0	0	No works required 2022/23	43	0	43
803000051	C3 UPLAWMOOR RD / MAIN ST, NEILSTON	0	0	0	0	No works required 2022/23	84	214	84
803000024	Cycling, Walking & Safer Streets	420	546	615	141	work in progress	711	1,257	1,326
803000031	A77 Fenwick Road Reconstruction	0	0	0	0	Complete	0	40	0
803000197	Fenwick Rd Carriageway Resufac	0	0	5	5	work in progress	27	0	32
803000028	A727 Route Corridor Reconstruction	0	0	0	0	No works required 2022/23	0	130	0
	B773 Darnley Road, Barrhead	0	0	100	0	work to be programmed	0	100	100
	B764 Eaglesham Moor Road	0	0	120	0	work to be programmed	0	145	120
803000171	B764 Eaglesham Rd Carriageway	0	0	2	2	work in progress	144	0	146
803000093	Clarkston Rd Netherlee Carriag	0	0	1	1	work in progress	0	0	1
803000113	Lochlibo Rd Barrhead Carriagew	0	0	0	0	no further work required in 2022/23	3	0	3
803000133	B776 Rowbank Rd B775-A736 Carr	0	0	0	0	no further work required in 2022/23	4	0	4
803000189	Provisional Sums - Roads	0	178	98	0	work to be programmed	460	6,014	9,568

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Roads

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
803000001	Rechargeable Works	0	0	0	0	Complete	-34	0	-34
Grouped	Roads Capital Works	3,000	3,000	3,112	229	work in progress	9,077	15,000	15,000
		7,896	8,364	6,471	437		15,840	53,158	53,217

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Council Wide - ICT

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
805000002	ICT Infrastructure Projects	500	985	985	52	element of this fund used to cover additional costs of corporate information security	1,058	6,543	6,543
805000025	IT General Provision	1,341	2,626	2,000	96	Transfer to support additional costs of corp info security,	1,744	16,446	16,400
805000005	Corporate Information Security	0	0	0	0	Additional costs in 2021/22 covered by a transfer from general provision	795	750	795
805000023	GDPR Requirements	170	180	30	0	No changes anticipated at present	70	250	250
805000003	Education Network	100	175	175	1	work in progress	429	1,503	1,503
805000017	PCI DSS	0	98	98	8	transfer to enterprise public wifi	37	135	135
805000031	Public Wifi Network	0	244	244	0	Pilot projects successful.	0	265	244
805000010	Wireless Local Area Network 2015	0	19	19	0	2021/22 expenditure covered by transfer from public wifi network	1,031	1,050	1,050
805000026	Income Management E-Store	0	20	20	12	work in progress	186	205	205
805400002	Corporate GIS	0	60	60	2	work in progress	140	200	200
805000018	Modern Smart Forms	0	48	48	0	2021/22 expenditure covered from myaccount signing in - these are linked projects	152	200	200

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Council Wide - ICT

COST CODE	PROJECT NAME	2022/23 opening and cashflow adjustments					TOTAL COST £'000		
		2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
805000020	My Account Middleware & Vendor APIs	0	0	0	0	Complete	331	210	331
805100002	Electronic Document Records Management (Rest Of Council)	0	124	124	0	transfer to myaccount middleware	229	353	353
805000020	Myaccount Signing In To On-Line Services	0	14	14	0	work in progress	150	285	164
805000028	HSCP - Responder Service Modernisation & Safety Net Technology	0	166	166	64	work in progress	14	180	180
805000022	The Digital Workplace	0	311	311	10	work in progress	289	600	600
805000032	Flexi Time Application Replacement	0	40	40	0	Work to be programmed	40	80	80
805000024	Major ICT Contract Renewals	0	33	33	0	Work to be programmed	1,305	1,338	1,338
805000001	Core Corporate Finance, Payroll & HR	0	316	316	3	Additional laptop purchases funded from education provisional sums	3,434	3,750	3,750
800050004	Education - Computer Equipment	226	206	206	17	work in progress	1,975	6,637	6,776
805000033	Corporate & Community Debt Recovery System (5 year replacement programme)	0	39	39	0	Work to be programmed	0	78	78
805600001	ERCLT People's Network	20	34	34	50	work in progress	55	269	269
805000029	ERCLT Digital Platform	0	285	285	7	work in progress	125	410	410
805000009	School Servers Storage	0	169	169	0	Work in progress	181	350	350

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Council Wide - ICT

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
805500004	Social Work Case Management System	0	110	110	0	Work to be programmed	0	110	110
805300003	Education CCTV	179	626	626	0	Work to be programmed	0	626	626
805000027	Telecare Service and Peripherals	525	938	938	0	Work to be programmed	212	1,150	1,150
805100003	Agile (Rest Of Council)	0	2	2	0	work in progress	258	260	260
805000008	Software Asset Management	0	4	4	0	work in progress	61	65	65
800200008	Culture & Sport Self-Service Kiosk Hardware Refresh	0	5	5	0	work in progress	105	110	110
805000034	Full Fibre Digital Transformation	1,350	1,392	1,392	0	work in progress	1,308	2,700	2,700
		4,411	9,269	8,493	322		15,735	47,108	47,246

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Fleet

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
806000004	HSCP - Vehicles	160	200	200	0	needs to be assessed	248	1,187	1,187
806000001	Education - Vehicles	0	0	0	0	n/a	54	829	829
806000002	Environment - Vehicles	823	1,442	1,442	195	Ongoing	3,794	16,083	16,083
806000005	Environment - GPRS System	0	98	98	0	To be completed in 2022/23	7	315	315
806000007	Rolling Road Test Facility	0	10	10	0	complete, possible saving	40	50	50
		983	1,750	1,750	195		4,189	18,510	18,510

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 1 - Schools Major Maintenance Analysis

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800000002	Carolside PS - Window Renewal	0	0	0	0	complete	66	66	66
	Window Renewal	0	0	1,012	2	work in progress - priority window projects	109	107	1,121
800000014	School Toilet Improvements	7	0	0	0	complete	307	315	307
800050054	THORNLIBANK PS PR 1- WINDOW RENEWAL	0	0	0	0	complete	167	100	167
800050055	OLM Entrance Door	0	0	0	0	complete	50	50	50
800050066	Provisional Sums	900	1,405	393	0	available for priority projects and remaining committed works	0	9,226	8,493
800000008	Hazeldene Nursery - Window Renewal	0	0	0	0	complete	2	3	2
new code	Braidbar PS - Roof Improvements	0	0	0	0	completed within main roof improvement line	0	50	0
800000009	Mearns Castle HS - Window Renewal	0	0	0	0	complete	30	54	30
new code	Mearns Castle HS - Rear Stair Improvements	0	0	0	0	complete	0	3	0
new code	St Joseph's PS - Strucutral Improvements	0	0	0	0	complete	0	4	0
800000013	St Joseph's PS - Fabric Improvements	0	0	0	0	complete	2	3	2
800050002	St Luke'S HS - Roof Improvements (Gym Hall)	0	0	0	0	complete	0	10	0

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 1 - Schools Major Maintenance Analysis

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800000007	Giffnock Primary windows (original block and ext	0	0	0	0	complete	65	65	65
800050050	St. Josephs WC Refurbishment	0	0	0	0	complete	371	305	371
new code	School Priority Works	0	0	0	0	complete	27	482	27
800000011	St Josephs Primary windows and entrance door	0	0	0	0	complete	44	80	44
	Emergency Lighting OLM PS	0	0	0	0	complete	42	0	42
		907	1,405	1,405	2		1,282	10,923	10,787

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 2 - Property Maintenance Analysis

COST CODE	PROJECT NAME	2022/23 opening and cashflow adjustments					TOTAL COST £'000		
		2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800401001	Disability Discrimination Act	0	0	0	0	N/A	108	186	108
800404001	HardWire Testing	0	0	1	1	work in progress	116	145	117
800404003	COSHH Upgrade	0	0	0	0	N/A	275	269	275
Grouped	Asset Management	0	0	86	0	work to be programmed	516	602	602
800404009	Fire Risk Assessment Adaptations	373	373	373	1	work in progress	273	1,976	1,996
800404012	Structural Surveys & Improvements	40	40	40	21	work in progress	98	566	498
800600001	CEEF/Salix Energy Efficiency	75	75	75	0	work programmed	58	1,005	808
800404005	Boiler Replacement	0	0	0	0	N/A	399	415	399
800404006	Roof Improvements	0	0	55	55	work in progress	532	545	587
800404014	Legionella Remedial Improvements	0	0	15	15	work in progress	296	281	311
800404011	Eastwood HQ Lighting Improvements	0	0	0	0	N/A	15	48	15
800200005	Community Facilities Improvements	0	0	0	0	N/A	21	130	21
800420017	Ventilation Works	2,842	3,203	3,203	2	Budget merged with CO2 monitors granr funded line	658	3,700	3,861
	CO2 Monitors	0	0	0	0	N/A	0	161	0

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 2 - Property Maintenance Analysis

		2022/23 opening and cashflow adjustments					TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	COMMENT	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
800420018	Provisional Sum	645	1,319	1,156	0	work to be programmed	1	6,739	6,962
		3,975	5,010	5,004	95		3,366	16,768	16,560

GENERAL FUND CAPITAL PROGRAMME 2022/2023

PROGRESS REPORT

RESOURCES

	£'000	£'000
Borrowing		41,358
Grants		
Capital Grant	5,351	
City Deal	300	
Early Learning and Childcare - 1140 Hours Expansion	0	
Cycling, Walking & Safer Streets	615	
Scottish Environmental Protection Agency	1,563	
Town Centre Fund	22	
Regeneration Capital Grant Fund	200	
Place Based Investment Programme	333	
Renewal of Playparks	203	
Fleet infrastructure	0	
CO2 Monitors	0	
Low Carbon Fund - Levern Water	1,084	
Nature Restoration Fund	21	
Flood Prevention	31	
Bridge Maintenance Fund	0	
COVID related grant funding	26	9,749
Developers Contributions		354
Salix/Central Energy Efficiency Fund		75
Sustrans		2,277
CFCR		0
Capital Reserve		0
Capital Receipts		140
		53,953

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

	2022-2032 revised programme										Total (incl prior year)
	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	
Property - Schools	19,440	16,875	3,154	1,100	1,100	1,100	1,100	1,100	900	900	109,965
Property - Culture & Leisure	3,171	24,816	31,727	2,899	154	100	100	377	100	154	69,732
Property - Other	9,404	9,792	10,915	2,000	960	960	960	960	960	960	56,260
Open Spaces	5,667	1,782	2,127	1,827	940	940	940	1,001	940	940	21,672
Roads	6,471	19,655	2,150	1,300	1,300	1,300	1,300	1,300	1,300	1,300	53,217
Corporate Wide - ICT	8,493	3,084	2,451	2,800	2,221	2,331	2,430	2,765	2,173	2,765	47,246
Fleet	1,750	1,986	1,537	979	1,445	922	1,937	1,509	871	1,384	18,510
TOTAL	54,396	77,990	54,061	12,905	8,120	7,653	8,767	9,012	7,244	8,403	376,602

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Schools

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
Grouped	Schools Major Maintenance	1,405	900	900	900	900	900	900	900	900	900	10787
800050031	Maidenhill Primary School	381	500	0	0	0	0	0	0	0	0	15050
800050033	St Cadoc'S Ps Remodelling To Provide Pre-Five Provision For 3 & 4 Years Olds	4	0	0	0	0	0	0	0	0	0	874
800050030	Kirkhill PS - Rewire	0	123	0	0	0	0	0	0	0	0	491
Grouped	Early Learning & Childcare - Expansion to 1,140 hours	1,006	0	0	0	0	0	0	0	0	0	26713
N/a	Early Years - Crookfur/Fairweather/Overlee Masterplanning	10	0	0	0	0	0	0	0	0	0	10
800050039	St Ninian's HS Additional Temp Accomodation	106	0	0	0	0	0	0	0	0	0	2184
800050057	Learning & Leisure in Neilston	12,132	14,198	1,984	0	0	0	0	0	0	0	30000
800050038	St Mark's Car Park	316	0	0	0	0	0	0	0	0	0	420
800050063	Uplawmoor PS Upgrade	91	0	0	0	0	0	0	0	0	0	100
800050064	Crookfur PS Extension	1,609	934	70	0	0	0	0	0	0	0	2638
800050058	MCCHS Sports Facility	1,648	20	0	0	0	0	0	0	0	0	1726
800050065	Improving Learning	200	200	200	200	200	200	200	200	0	0	1600
new code	Isobel Mair External Classrooms	480	0	0	0	0	0	0	0	0	0	500

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EAST RENFREWSHIRE COUNCIL

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Schools

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
800050012	Security (CCTV) Expansion	52	0	0	0	0	0	0	0	0	0	200
		19440	16875	3154	1100	1100	1100	1100	1100	900	900	109965

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Culture & Leisure

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
800200019	Eastwood Park Leisure - Refurbishment	2,000	24,231	24,231	2,700	0	0	0	0	0	0	55000
800200021	Neilston Leisure	167	466	7,019	99	0	0	0	0	0	0	7825
800200020	ERCLT General Building Improvement Fund	0	82	200	100	100	100	100	100	100	100	1496
800050049	Eastwood HS Sports Centre Changing Rooms/Disabled Facilities	786	37	0	0	0	0	0	0	0	0	854
800200015	Equipment - Gym and Theatre	79	0	277	0	0	0	0	277	0	0	831
805600002	Education - Theatre Equipment	106	0	0	0	54	0	0	0	0	54	216
800200007	Barrhead Foundry Refurbishment (including Pool & Filtration System)	1	0	0	0	0	0	0	0	0	0	2860
800200013	Barrhead Foundry Final Phase Works	32	0	0	0	0	0	0	0	0	0	650
		3171	24816	31727	2899	154	100	100	377	100	154	69732

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Other

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
	1. City Deal											
Grouped	Barrhead South Access - Balgraystone Road & Railway Station	461	8,150	8,150	900	0	0	0	0	0	0	22348
804000009	Country Park Visitor Centre & Infrastructure	347	205	1,805	140	0	0	0	0	0	0	2800
804000006	Greenlaw Business Incubator And Innovation Centre & Employment Support Linked To Barrhead Foundry	89	0	0	0	0	0	0	0	0	0	5722
	2. Environment Other Projects											
800420010	Cowan Park Changing Facilities	30	0	0	0	0	0	0	0	0	0	168
800200018	Crookfur Pavilion Changing Upgrade	105	0	0	0	0	0	0	0	0	0	805
802200017	RGP Toilets Upgrade	126	0	0	0	0	0	0	0	0	0	262
800420019	St Andrews House Refurbishment	100	0	0	0	0	0	0	0	0	0	100
800420028	Flooding Prevention	31	0	0	0	0	0	0	0	0	0	31
800420016	Overlee House Extension	200	430	0	0	0	0	0	0	0	0	630

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Property - Other

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
	3. Council Wide Property											
Grouped	Retentions - All Services	65	50	50	50	50	50	50	50	50	50	582
Grouped	Property Maintenance	5,004	910	910	910	910	910	910	910	910	910	16560
800420013	Eastwood Park Campus Improvements	212	0	0	0	0	0	0	0	0	0	522
800404017	Office Accommodation	1,875	0	0	0	0	0	0	0	0	0	2140
800420014	Capital Investment In Energy Efficiency Measures (NDEE Initiative)	115	0	0	0	0	0	0	0	0	0	1754
800420005	Thornliebank Depot Mechanical Extraction	0	39	0	0	0	0	0	0	0	0	141
800050044	Overlee Pavilion Changing	218	0	0	0	0	0	0	0	0	0	905
800404015	Vacant (Surplus) Property/ Demolition	16	0	0	0	0	0	0	0	0	0	206
800420020	Capelrig House Upgrade	410	8	0	0	0	0	0	0	0	0	418
		9404	9792	10915	2000	960	960	960	960	960	960	56260

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Open Spaces

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
	1. REGENERATION											
80200008	Country Park - Tourism Infrastructure And Economic Activity Projects	166	0	0	0	0	0	0	0	0	0	235
80200015	White Cart Tributaries Environmental Improvements	2,647	0	0	0	0	0	0	0	0	0	2948
80200032	Regeneration Projects - Provisional Sums	309	250	250	250	250	250	250	250	250	250	2559
	2. Environment - Other Projects											
802200010	Environment Task Force	65	20	20	20	20	20	20	20	20	20	280
802000018	Town Centre Action	59	20	20	20	20	20	20	20	20	20	318
802200007	Parks, Cemeteries & Pitch Improvements	287	300	300	0	0	0	0	0	0	0	1658
802200020	Renewal of Playparks	203	0	0	0	0	0	0	0	0	0	206
	Nature Restoration	55	0	0	0	0	0	0	0	0	0	84
	Artificial Pitch Replacements	650	650	650	650	650	650	650	711	650	650	6561
	Place Based Investment Programme	333	0	0	0	0	0	0	0	0	0	635
800200017	Cowan Park	250	0	0	0	0	0	0	0	0	0	1118

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Open Spaces

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
Grouped	Town Centre Regeneration	22	0	0	0	0	0	0	0	0	0	1335
802000005	Public Realm/Town Centre Resilience	6	0	0	0	0	0	0	0	0	0	224
802000029	Neilston Regeneration	293	522	887	887	0	0	0	0	0	0	2610
802000011	Land And Property Acquisitions	255	0	0	0	0	0	0	0	0	0	399
802200015	Braidbar Quarries	0	20	0	0	0	0	0	0	0	0	20
802000028	Giffnock Town Centre Improvements	10	0	0	0	0	0	0	0	0	0	10
802000007	Other Public Realm	17	0	0	0	0	0	0	0	0	0	20
802000002	Clarkston Town Centre Action And Traffic Management Improvements	31	0	0	0	0	0	0	0	0	0	217
800050029	St Ninian's HS - Rugby Pitch	9	0	0	0	0	0	0	0	0	0	152
		5667	1782	2127	1827	940	940	940	1001	940	940	21672

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Roads

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
	1. City Deal											
804000001	Levern Valley Accessibility Project	1,291	15,544	850	0	0	0	0	0	0	0	19995
	2. ERC Roads											
803000004	Lighting - Core Cable & Equipment Replacement	143	160	160	160	160	160	160	160	160	160	2080
803000007	Bridges Refurbishment & Pointing Work	51	53	53	53	53	53	53	53	53	53	730
803000015	Principal Inspection Group 1-6	29	21	21	21	21	21	21	21	21	21	218
803000025	Traffic Calming Studies	4	25	25	25	25	25	25	25	25	25	261
803000016	Road Safety Measures/Equipment at Schools	20	20	20	20	20	20	20	20	20	20	238
803000018	Safe Routes to School	20	20	20	20	20	20	20	20	20	20	264
803000030	A77 Ayr Road Reconstruction	175	0	0	0	0	0	0	0	0	0	593
803000033	B767 CLARKSTON ROAD RECONSTRUCTION	100	0	0	0	0	0	0	0	0	0	104
803000170	B767 Clarkston Rd Carriageway	0	0	0	0	0	0	0	0	0	0	74
803000035	B769 Stewarton Rd (Rural) Reconstruction	0	0	0	0	0	0	0	0	0	0	362

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Roads

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
803000034	B767 Eaglesham Road Reconstruction	0	0	0	0	0	0	0	0	0	0	444
803000047	C2 Kingston Road Reconstruction	0	0	0	0	0	0	0	0	0	0	85
803000089	A736 MAIN STREET/LEVERN ROAD BARRHEAD	225	0	0	0	0	0	0	0	0	0	346
?	B759 CARMUNNOCK ROAD	110	0	0	0	0	0	0	0	0	0	110
803000038	C1 Mearns Road	150	0	0	0	0	0	0	0	0	0	150
803000106	C1 Mearns Rd, Carriageway	100	0	0	0	0	0	0	0	0	0	387
803000048	B755 Gleniffer Road	0	0	0	0	0	0	0	0	0	0	105
803000172	Gleniffer Rd Uplawmoor Carriag	0	0	0	0	0	0	0	0	0	0	118
803000049	B776 ROWBANK ROAD	0	0	0	0	0	0	0	0	0	0	96
803000050	C2 NEILSTON ROAD	0	0	0	0	0	0	0	0	0	0	64
803000179	C2 Neilston Rd Cem to Kel Carr	0	0	0	0	0	0	0	0	0	0	43
803000051	C3 UPLAWMOOR RD / MAIN ST, NEILSTON	0	0	0	0	0	0	0	0	0	0	84
803000024	Cycling, Walking & Safer Streets	615	0	0	0	0	0	0	0	0	0	1326
803000197	Fenwick Rd Carriageway Resufac	5	0	0	0	0	0	0	0	0	0	32

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Roads

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
	B773 Darnley Road, Barrhead	100	0	0	0	0	0	0	0	0	0	100
	B764 Eaglesham Moor Road	120	0	0	0	0	0	0	0	0	0	120
803000171	B764 Eaglesham Rd Carriageway	2	0	0	0	0	0	0	0	0	0	146
803000093	Clarkston Rd Netherlee Carriag	1	0	0	0	0	0	0	0	0	0	1
803000113	Lochlibo Rd Barrhead Carriagew	0	0	0	0	0	0	0	0	0	0	3
803000133	B776 Rowbank Rd B775-A736 Carr	0	0	0	0	0	0	0	0	0	0	4
803000189	Provisional Sums - Roads	98	1,001	1,001	1,001	1,001	1,001	1,001	1,001	1,001	1001	9568
803000001	Rechargeable Works	0	0	0	0	0	0	0	0	0	0	-34
Grouped	Roads Capital Works	3,112	2,811	0	0	0	0	0	0	0	0	15000
		6471	19655	2150	1300	1300	1300	1300	1300	1300	1300	53217

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EAST RENFREWSHIRE COUNCIL

Appendix C

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Council Wide - ICT

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
805000002	ICT Infrastructure Projects	985	500	500	500	500	500	500	500	500	500	6543
805000025	IT General Provision	2,000	1,928	1,341	1,341	1,341	1,341	1,341	1,341	1,341	1,341	16400
805000005	Corporate Information Security	0	0	0	0	0	0	0	0	0	0	795
805000023	GDPR Requirements	30	150	0	0	0	0	0	0	0	0	250
805000003	Education Network	175	100	100	100	100	100	100	100	100	100	1503
805000017	PCI DSS	98	0	0	0	0	0	0	0	0	0	135
805000031	Public Wifi Network	244	0	0	0	0	0	0	0	0	0	244
805000010	Wireless Local Area Network 2015	19	0	0	0	0	0	0	0	0	0	1050
805000012	Enterprise Public Access Wifi (Incl BYOD)	0	0	0	0	0	0	0	0	0	0	21
805000026	Income Management E-Store	20	0	0	0	0	0	0	0	0	0	205
805400002	Corporate GIS	60	0	0	0	0	0	0	0	0	0	200
805000018	Modern Smart Forms	48	0	0	0	0	0	0	0	0	0	200
805000020	My Account Middleware & Vendor APIs	0	0	0	0	0	0	0	0	0	0	331
805100002	Electronic Document Records Management (Rest Of Council)	124	0	0	0	0	0	0	0	0	0	353

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Council Wide - ICT

		2022-2032 revised programme												
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)		
805000020	Myaccount Signing In To On-Line Services	14	0	0	0	0	0	0	0	0	0	164		
805000028	HSCP - Responder Service Modernisation & Safety Net Technology	166	0	0	0	0	0	0	0	0	0	180		
805000022	The Digital Workplace	311	0	0	0	0	0	0	0	0	0	600		
805000032	Flexi Time Application Replacement	40	0	0	0	0	0	0	0	0	0	80		
805000024	Major ICT Contract Renewals	33	0	0	0	0	0	0	0	0	0	1338		
805000001	Core Corporate Finance, Payroll & HR	316	0	0	0	0	0	0	0	0	0	3750		
800050004	Education - Computer Equipment	206	386	490	839	221	370	469	804	212	804	6776		
805000033	Corporate & Community Debt Recovery System (5 year replacement programme)	39	0	0	0	39	0	0	0	0	0	78		
805600001	ERCLT People's Network	34	20	20	20	20	20	20	20	20	20	269		
805000029	ERCLT Digital Platform	285	0	0	0	0	0	0	0	0	0	410		
805000009	School Servers Storage	169	0	0	0	0	0	0	0	0	0	350		
805500004	Social Work Case Management System	110	0	0	0	0	0	0	0	0	0	110		
805300003	Education CCTV	626	0	0	0	0	0	0	0	0	0	626		
805000027	Telecare Service and Peripherals	938	0	0	0	0	0	0	0	0	0	1150		

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EAST RENFREWSHIRE COUNCIL

Appendix C

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Council Wide - ICT

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
805100003	Agile (Rest Of Council)	2	0	0	0	0	0	0	0	0	0	260
805000008	Software Asset Management	4	0	0	0	0	0	0	0	0	0	65
800200008	Culture & Sport Self-Service Kiosk Hardware Refresh	5	0	0	0	0	0	0	0	0	0	110
805000034	Full Fibre Digital Transformation	1,392	0	0	0	0	0	0	0	0	0	2700
		8,493	3084	2451	2800	2221	2331	2430	2765	2173	2765	47246

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Fleet

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
806000004	HSCP - Vehicles	200	301	0	0	0	150	288	0	0	0	1187
806000001	Education - Vehicles	0	293	102	0	0	0	281	98	0	0	829
806000002	Environment - Vehicles	1,442	1,392	1,400	909	1,445	772	1,333	1,341	871	1384	16083
806000005	Environment - GPRS System	98	0	35	70	0	0	35	70	0	0	315
806000007	Rolling Road Test Facility	10	0	0	0	0	0	0	0	0	0	50
		1750	1986	1537	979	1445	922	1937	1509	871	1384	18510

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 1 - Schools Major Maintenance Analysis

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
800000002	Carolside PS - Window Renewal	0	0	0	0	0	0	0	0	0	0	66
800000019	St Lukes Windows Entrance Area	0	0	0	0	0	0	0	0	0	0	0
800000004	Woodfarm HS - Window Renewal	0	0	0	0	0	0	0	0	0	0	0
	Window Renewal	1,012	0	0	0	0	0	0	0	0	0	1121
800000014	School Toilet Improvements	0	0	0	0	0	0	0	0	0	0	307
800050054	THORNLIBANK PS PR 1- WINDOW RENEWAL	0	0	0	0	0	0	0	0	0	0	167
800050055	OLM Entrance Door	0	0	0	0	0	0	0	0	0	0	50
800050066	Provisional Sums	393	900	900	900	900	900	900	900	900	900	8493
800000008	Hazeldene Nursery - Window Renewal	0	0	0	0	0	0	0	0	0	0	2
new code	Braidbar PS - Roof Improvements	0	0	0	0	0	0	0	0	0	0	0
800000009	Mearns Castle HS - Window Renewal	0	0	0	0	0	0	0	0	0	0	30
new code	Mearns Castle HS - Rear Stair Improvements	0	0	0	0	0	0	0	0	0	0	0
new code	St Joseph's PS - Strucutral Improvements	0	0	0	0	0	0	0	0	0	0	0
800000013	St Joseph's PS - Fabric Improvements	0	0	0	0	0	0	0	0	0	0	2
800050002	St Luke'S HS - Roof Improvements (Gym Hall)	0	0	0	0	0	0	0	0	0	0	0
800000007	Giffnock Primary windows (original block and ext	0	0	0	0	0	0	0	0	0	0	65
800050050	St.Josephs WC Refurbishment	0	0	0	0	0	0	0	0	0	0	371
new code	School Priority Works	0	0	0	0	0	0	0	0	0	0	27
800000011	St Josephs Primary windows and entrance door	0	0	0	0	0	0	0	0	0	0	44

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 1 - Schools Major Maintenance Analysis

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
	Emergency Lighting OLM PS	0	0	0	0	0	0	0	0	0	0	42
		1405	900	900	900	900	900	900	900	900	900	10787

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 2 - Property Maintenance Analysis

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
800401001	Disability Discrimination Act	0	0	0	0	0	0	0	0	0	0	108
800404001	HardWire Testing	1	0	0	0	0	0	0	0	0	0	117
800404003	COSHH Upgrade	0	0	0	0	0	0	0	0	0	0	275
Grouped	Asset Management	86	0	0	0	0	0	0	0	0	0	602
800404009	Fire Risk Assessment Adaptations	373	150	150	150	150	150	150	150	150	150	1996
800404012	Structural Surveys & Improvements	40	40	40	40	40	40	40	40	40	40	498
800600001	CEEF/Salix Energy Efficiency	75	75	75	75	75	75	75	75	75	75	808
800404005	Boiler Replacement	0	0	0	0	0	0	0	0	0	0	399
800404006	Roof Improvements	55	0	0	0	0	0	0	0	0	0	587
800404014	Legionella Remedial Improvements	15	0	0	0	0	0	0	0	0	0	311
800404011	Eastwood HQ Lighting Improvements	0	0	0	0	0	0	0	0	0	0	15
800200005	Community Facilities Improvements	0	0	0	0	0	0	0	0	0	0	21
800420017	Ventilation Works	3,203	0	0	0	0	0	0	0	0	0	3861
	CO2 Monitors	0	0	0	0	0	0	0	0	0	0	0
800420018	Provisional Sum	1,156	645	645	645	645	645	645	645	645	645	6962

GENERAL FUND CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023

Annex 2 - Property Maintenance Analysis

		2022-2032 revised programme										
COST CODE	PROJECT NAME	2022/23 Revised	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total (incl prior year)
		5004	910	910	910	910	910	910	910	910	910	16560

EAST RENFREWSHIRE COUNCIL**10 YEAR GENERAL FUND CAPITAL PLAN 2022/2023 - 2031/2032**

	TOTAL £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	2027/28 £'000	2028/29 £'000	2029/30 £'000	2030/31 £'000	2031/32 £'000
GRANTS											
GENERAL CAPITAL GRANT	53,510	5,351.00	5,351.00	5,351.00	5,351.00	5,351.00	5,351.00	5,351.00	5,351.00	5,351.00	5,351.00
CITY DEAL	4,958	300.00	1,942.49	1,942.49	773.00	-	-	-	-	-	-
EARLY LEARNING & CHILDCARE - EXPANS TO 1140HRS	0	-	-	-	-	-	-	-	-	-	-
SALIX/CENTRAL ENERGY EFFICIENCY FUND	750	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00
SCOTTISH ENVIRONMENTAL PROTECTION AGENCY	1,563	1,562.71	-	-	-	-	-	-	-	-	-
TOWN CENTRE FUND	22	22.00	-	-	-	-	-	-	-	-	-
REGENERATION CAPITAL GRANT FUND	200	200.00	-	-	-	-	-	-	-	-	-
RENEWAL OF PLAYPARKS	203	203.00	-	-	-	-	-	-	-	-	-
PLACE BASED INVESTMENT PROGRAMME	333	333.06	-	-	-	-	-	-	-	-	-
COVID EDUCATION GRANT	26	26.00	-	-	-	-	-	-	-	-	-
FLEET INFRASTRUCTURE	0	-	-	-	-	-	-	-	-	-	-
CO2 MONITORS	0	-	-	-	-	-	-	-	-	-	-
LOW CARBON FUND - LEVERN WATER	1,084	1,084.00	-	-	-	-	-	-	-	-	-
NATURE RESTORATION FUND	23	23.00	-	-	-	-	-	-	-	-	-
BRIDGE MAINTENANCE FUND (AURS)	812	-	812.00	-	-	-	-	-	-	-	-
FLOODING PREVENTION	31	31.00	-	-	-	-	-	-	-	-	-
SUSTRANS	5,608	2,277.00	3,331.00	-	-	-	-	-	-	-	-
CYCLING WALKING SAFER STREETS	615	615.00	-	-	-	-	-	-	-	-	-
TOTAL GRANTS	69,738	12,103.00	11,511.00	7,368.00	6,199.00	5,426.00	5,426.00	5,426.00	5,426.00	5,426.00	5,426.00
DEVELOPERS CONTRIBUTIONS	576	354.00	56.00	56.00	56.00	54.00	-	-	-	-	-
CAPITAL RECEIPTS	140	140.00	-	-	-	-	-	-	-	-	-
UTILISATION OF CAPITAL RESERVE	0	-	-	-	-	-	-	-	-	-	-
BORROWING - ASSETS	19,958	2,130.14	2,371.97	2,303.95	1,818.70	1,720.22	1,292.00	2,406.00	2,590.00	1,083.00	2,242.00
BORROWING - INVESTMENT IN ENERGY EFFICIENCY	115	114.92	-	-	-	-	-	-	-	-	-
BORROWING - CITY DEAL	27,755	-	18,625.75	8,862.28	267.00	-	-	-	-	-	-
BORROWING - GENERAL	129,848	39,125.63	45,430.54	35,471.03	4,564.58	920.00	935.00	935.00	996.00	735.00	735.00
	248,129	53,968	77,995	54,061	12,905	8,120	7,653	8,767	9,012	7,244	8,403

EAST RENFREWSHIRE COUNCILCabinet1 September 2022Report by the Chief Financial Officer and Director of EnvironmentHOUSING CAPITAL PROGRAMME**PURPOSE OF REPORT**

1. The purpose of this report is to recommend adjustments to the 2022/23 Housing Capital Programme, approved on 3 March 2022, resulting from the finalisation of the previous year's programme and in light of subsequent information.

RECOMMENDATIONS

2. The Cabinet is asked to:-
 - note and approve the current movements within the programme;
 - note the shortfall of £0.159m and that income and expenditure on the programme will be managed and reported on a regular basis.

BACKGROUND

3. This report is presented in relation to the following:
 - A revised Housing Capital Programme for 2022-2032, reflecting changes to the programme detailed in the updated Strategic Housing Investment Programme (SHIP) was approved by Council on 3 March 2022.
 - At that point, expenditure on the 2021/22 programme had not been finalised and this report now adjusts 2022/23 project budgets to allow for outstanding works at year end to be completed in the current year.
 - The report also updates project costs and phasings to reflect impacts of the covid pandemic, rising inflation, and ongoing labour and material shortages.
 - In general, construction costs are rising faster than general inflation due to shortages of materials and labour and to bidders factoring in additional risk in their pricing. Across Scotland, many authorities are reporting costs increases of 20% to 50% on some projects.
 - We have revised the phasings of our projects to reflect delays already experienced due to COVID and we are constantly monitoring project expenditure so that additional cost pressures on key projects can be covered by deferring or reducing other projects to compensate.

CURRENT POSITION

4.	Total anticipated expenditure (Appendix A)	£ 19.268m
	Total anticipated resources (Appendix B)	£ <u>19.109m</u>
	Shortfall	£ <u>0.159m</u>

The impact of COVID-19 continues to have a significant effect on the timing and cost of projects. The Council's capacity to deliver planned projects in the current year remains under review and a degree of rescheduling may be required. The next capital report will provide an update of the position as matters become clearer.

FINALISATION OF THE 2021/22 PROGRAMME

5. The finalisation of the previous year's capital programme has cash flow implications for the 2022/23 programme.
6. Appendix A shows the effect of this cash flow adjustment on the expenditure. This is not new or additional expenditure but simply an adjustment to reflect revised timing of expenditure.

EXPENDITURE

7. The programme approved in March 2022 has increased from £16.790m to £19.268m for purely cash flow reasons between 2021/22 and 2022/23.
 - This in the main reflects timing variations across the existing stock programme totalling £0.739m, and variations on the new build programme of £1.739m as a result of the timing of the transfer of completed affordable housing units at the Maidenhill sites.

INCOME

8. Resources to support the Housing Capital Programme have been adjusted to reflect the changes noted above.
 - Borrowing for the year has been adjusted upwards to reflect timing variation of spend and resources. This is not additional borrowing and reflects the borrowing unused in 2021/22.

COMMENT

9. The projected shortfall of £0.159m represents 0.83% of the resources available and is within manageable limits.

PARTNERSHIP WORKING

10. This report has been prepared following consultation with appropriate staff from Housing Services.

RECOMMENDATIONS

11. The Cabinet is asked to:-

- note and approve the current movements within the programme;
- note the shortfall of £0.159m and that income and expenditure on the programme will be managed and reported on a regular basis

Further information is available from Mark Waugh, Principal Accountant – Capital, telephone 0141 577 3123.

Margaret McCrossan
Head of Accountancy Services (Chief Financial Officer)
MMcC/MW
19 August, 2022

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EAST RENFREWSHIRE COUNCIL

HOUSING CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023 QUARTER 1 (30/06/22)

Appendix A

		35	36	38	41	43	44	45
		2022/23 opening and cashflow adjustments				TOTAL COST £'000		
COST CODE	PROJECT NAME	2022/23 (Opening, per 2022- 2032 programme)	Total (ADJUSTED FOR 2021/22 CASHFLOW)	PROJECTED OUTTURN FOR CURRENT YEAR	ACTUAL SPEND TO 30 JUNE 2022	SPENT PRIOR TO 31/03/22	PREVIOUS TOTAL COST	REVISED TOTAL COST
835000002	Renewal of Heating Systems	601	799	799	51	-	799	799
832000001	Rewiring (including smoke/carbon monoxide detectors)	337	470	470	17	-	470	470
831000002	External Structural Works	2,329	1,899	1,899	695	-	1,899	1,899
835000008	Estate Works	121	116	116	2	-	116	116
835000006	Energy Efficiency (Including Cavity Wall Insulation)	778	803	803	-	-	803	803
835000009	Aids and Adaptations	205	250	250	5	-	250	250
831500001	Internal Element Renewals (including kitchens, bathrooms and doors) 2018/19	1,392	1,878	1,878	14	-	1,878	1,878
835000005	Communal Door Entry Systems	99	99	99	-	-	99	99
835000012	Sheltered Housing	2,130	2,417	2,417	216	-	2,417	2,417
830500003	Purchase of Property (CPO/Mortgage to Rent Acquisition)	100	100	100	-	-	100	100
835000003	IT Systems	53	53	53	-	200	256	256
Grouped	Capital New Build Phase 1	2,890	2,730	2,730	980	13,285	14,325	16,015
Grouped	Capital New Build Phase 2	5,745	7,644	7,644	3,882	5,324	41,454	48,010
N/A	Retentions	10	10	10	-	-	10	10

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EAST RENFREWSHIRE COUNCIL

HOUSING CAPITAL PROGRAMME

PROGRESS REPORT

2022/2023 QUARTER 1 (30/06/22)

Appendix A

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		16,790	19,268	19,268	5,862	18,809	64,876	73,122

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EAST RENFREWSHIRE COUNCIL
HOUSING CAPITAL PROGRAMME 2022/23
PROGRESS REPORT TO 30/06/2022

Appendix B

<u>RESOURCES</u>	22/23 Revised £'000
Borrowing	9,965
Commuted Sums - New Build	711
Grant - New Build Phase 1	-
Grant - New Build Phase 2	8,143
Recharges to Owner Occupiers (including HEEPS grant)	240
Capital Receipts	
Rental off the Shelf (ROTS)	50
Total	<u>19,109</u>

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EAST RENFREWSHIRE COUNCILCABINET1 September 2022Report by Chief ExecutiveCHIEF EXECUTIVE'S OFFICE END YEAR PERFORMANCE REPORT 2021/22**PURPOSE OF REPORT**

1. The purpose of this report is to present a summary of performance of the Chief Executive's Office for 2021/22. This is presented at Appendix 1.

RECOMMENDATION

2. It is recommended that the Cabinet:
- (a) Scrutinises the performance of the Chief Executive's Office; and
 - (b) Notes this report as a summary of the Chief Executive's Office's End Year Performance for 2021/22 (Appendix 1).

BACKGROUND

3. The Chief Executive's Office, led by Lorraine McMillan, comprises the following governance functions:

- Accountancy Services - Margaret McCrossan (Head of Accountancy and Chief Financial Officer)
- Legal Services - Gerry Mahon (Chief Officer - Legal)
- Internal Audit - Michelle Blair (Chief Auditor)
- Corporate Procurement - Debbie Hill (Chief Procurement Officer)
- Chief Executive's Business Unit - Gill Darbyshire (Chief Executive's Business Manager)

4. A summary for each service is included in Appendix 1.

REPORT

5. Staff from all areas of the Chief Executive's Office support a wide range of operational projects across the Council, the East Renfrewshire Culture and Leisure Trust (ERCLT) and the Health and Social Care Partnership (HSCP).

6. It has been another challenging year across the Council due to Covid-19 and services within the Chief Executive's Office have been no exception. There has been an impact on the type of work undertaken which at the start of the year was focused on support to essential services and urgent business in particular. Over the last few months teams have adapted to new hybrid ways of working and as a result services across the Chief Executive's Office are now operating in a different way than before Covid-19 but provide the same high quality and professional support with all services resumed.

7. The Accountancy Service continues to monitor the financial position of the Council and take appropriate action to address the challenges to service delivery in the future from increased demand combined with constrained budgets.

8. The annual accounts were produced within the statutory timescale, despite staff working from home due to COVID-19, and are still subject to external audit but at year end (2021/22) the draft accounts confirm that net expenditure was kept within budget as departments were asked to avoid all non-essential spend towards year end and that COVID pressures were fully covered by management action and Government grants. The overall General Fund surplus was slightly lower than the previous year, at £46.189m (2020/21 £47.264m), however this includes £14.085m (2020/21 £12.815m) of COVID grant funding to be carried forward to meet COVID pressures in 2022/23 and beyond.

9. The non-earmarked general fund reserve balance (which does not include the COVID grants mentioned above, or other earmarked funds) was £11.777m as at 31 March 2022 (2020/21 £11.670m). This represents 4.4% (2020/21 4.5%) of the annual budgeted revenue expenditure with the normal recommended range lying between 2 and 4%.

10. Accountancy staff maintained a longer term financial view throughout the year, updating the Council's Financial Planning document and updating the Capital Investment Strategy as required by accounting regulations.

11. External Audit (Audit Scotland) were able to use the work of the Internal Audit service in specific areas to avoid unnecessary duplication of effort. A report submitted to the Audit and Scrutiny Committee in September 2021 indicated that internal audit's work was well documented and supported by appropriate evidence.

12. Legal Services Legal continued to experience high workload demands and despite the long term absence of a member of staff within the team, concluded approx. £950,000 worth of legal work during the reporting period, based on comparable private sector charging rates. Pressure of work remained high given the reactive nature of much of the team's business. The service again saw a consistent workload arising from older people legislation including the Adults with Incapacity (Scotland) Act. In addition, a number of other areas of court work increased as a result of the lifting of covid related restrictions. The Service also assisted client services across the Council in the review of various policies and procedures including Housing Allocations, Gaelic Education provision, adult protection and information handling.

13. Procurement continues to experience high workload demands whilst delivering a strategic service across the Council making well informed, evidence based decisions about the most appropriate options for change, and then supporting the effective implementing of that change to ensure the required benefits are achieved. Procurement continues to closely monitor the impact of Covid-19, Brexit and other global events on economic recovery, market pricing and availability.

14. The Strategic Risk Register has been further refined and is directly linked to the Council's strategic outcomes. This is reviewed at every meeting of the Corporate Management Team.

15. The Keeper of the Records of Scotland approved the Records Management Plan developed by the Business Unit under the Public Records Scotland Act 2011.

16. During 2021/22, the Council dealt with 1,140 Freedom of Information or Environmental Information requests, 85% of which were responded to within the statutory 20 working day timescale with an average response time of 13.7 working days. The Chief Executive's Office dealt directly with 73 requests of which 86% were responded to within the statutory timescale with an average response time of 11 working days. In addition, the Chief Executive's Business Unit coordinated 54 cross-departmental requests and responded to 100% of these within the statutory timescale.

17. During 2021/22, 2.8 days per employee were lost through absence in the Chief Executive's Office, a further reduction from 3.25 days per employee in 2020/21 and a significant improvement from 9.33 days per employee in 2019/20.

18. A total of 5 complaints were received by Chief Executive's Office in 2021/22 of which 2 were resolved at Stage 1 and 3 at Stage 2 compared to 19 complaints in 2020/21.

PUBLICATION OF END YEAR PERFORMANCE INFORMATION

19. This report and appendix will be posted on the Council's website.

FINANCE AND EFFICIENCY

20. There are no specific financial implications arising from this report.

PARTNERSHIP WORKING

21. This report highlights the Chief Executive's Office's contribution to the delivery of the Council's Outcome Delivery Plan. Whilst it focuses on the Office's contribution, many of the results could not have been achieved without excellent partnership working across departments and partner organisations such as the East Renfrewshire Culture and Leisure Trust (ERCLT), Integrated Joint Board (IJB) and Scotland Excel.

IMPLICATIONS OF REPORT

22. As this report is primarily a progress and performance update, there are no particular implications in terms of staffing, property, legal, IT, equalities or sustainability. Each of these issues has been mainstreamed throughout the departmental reports and specific equality impact assessments have been carried out on the Outcome Delivery Plan if appropriate.

CONCLUSION

23. This report provides an overview of the Chief Executive's Office's performance at year end 2021/22.

RECOMMENDATIONS

24. It is recommended that the Cabinet:

- (a) Scrutinises the performance of the Chief Executive's Office; and
- (b) Notes this report as a summary of the Chief Executive's Office's End Year Performance for 2021/22 (Appendix 1).

Lorraine McMillan, Chief Executive, 0141 577 3009
Lorraine.mcmillan@eastrenfrewshire.gov.uk

Further information can be obtained from Craig Geddes, Senior Information and Improvement Officer at Craig.Geddes@eastrenfrewshire.gov.uk

Cabinet contact: Councillor Owen O'Donnell Leader of the Council: 0141 577 3107

CHIEF EXECUTIVE'S OFFICE
YEAR END SUMMARY
2021-2022

Contents:

- Internal Audit
- Legal Services
- Corporate Procurement
- Accountancy Services
- Other Performance Indicators

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Chief Executive's Office – Internal Audit 2021/22

Summary	<p>Budget £271,900 4.7 FTE (1 FTE post vacant throughout most of 2021/22)</p> <p>18 reports and memos issued Several pieces of unplanned work carried out resulting in 76% of contingency time being used in 2021/2022.</p>
Outcomes	
Efficiencies	<ul style="list-style-type: none"> • 535 audit days completed which was 81% of planned direct audit days. • Internal self- assessment of compliance with PSIAS was carried out and presented to Audit and Scrutiny Committee in August 2021 which concluded that internal audit service is fully compliant with 95% of the standards and partly compliance with a further 4%. • A range of internal performance measures were submitted to the Audit and Scrutiny Committee quarterly showing performance against target (where applicable). • Two director of Finance Indicators are submitted for internal audit. For 2020/21, the cost of audit per £million of net expenditure is £908 (2019/20 £1,056) and the productive days achieved as % productive days as per the audit plan is 71.21% (2019/20 83.75%). The figures for 2021/22 are not yet available. • Internal Audit work with departments and services to ensure the highest standards are adhered to and that resources are managed to provide services across the Council that represent value for money
Customers	<ul style="list-style-type: none"> • Internal audit service to East Renfrewshire Culture and Leisure Trust resumed in last quarter of 2021/22 following suspension of provision during 2020/21 due to Covid 19. • No specific internal audit service was provided to the Integration Joint Board apart from a follow up audit report. • When preparing the Internal Audit Strategic Plan and annual Audit Plan, a wide range of customers including Elected Members, the Corporate Management Team (CMT) and the Council's External Auditors are consulted to ensure that current and developing risks are appropriate, considered and included. There are a number of audits in the 2021/22 audit plan which were not completed and it is anticipated that some of these will be deferred and included in the 2022/23 audit plan.
People	<ul style="list-style-type: none"> • Reduced audit days available due to long term sickness of two employees during the year. • Currently two vacant posts and reviewing options on how to fill these.

Chief Executive's Office – Legal Services 2021/22

Summary	<p>Budget £430,700 7.8 FTE</p> <p>The gradual relaxation of covid measures through the period saw an increase in the volume and scope of instructions from client services. Court business remained primarily by way of written submission rather than personal appearance with the effect of front loading the process and generally increasing workload for each case. Significant contract negotiations were undertaken in respect of a number of projects including Neilston Leisure Campus and the Barrhead Dams developments. Workload remained high (just under 1000 separate instructions from client services) and demands on staff increased due to the long term absence of one team member during the period. The service further developed online resources in light of the corporate move to hybrid working. FOI work continued to take up a significant portion of time of the Chief Officer (26 review cases and 3 appeals addressed in the last year). As in previous years, there has been continued involvement of staff in the public protection agenda whilst the Chief Officer has also undertaken an ongoing role in connection with the Child Abuse Inquiry.</p>
Outcomes	<p>The following are an illustrative indication of the types of work undertaken by Legal services in support of the Outcomes rather than an exhaustive list</p> <p><u>Outcome 1</u></p> <ul style="list-style-type: none"> • 9 permanency planning processes undertaken leading to permanent care solutions for children (6 last year) • Legal attendance, advice and assistance provided to monthly adoption and fostering panel in respect of permanency decision <p><u>Outcome 2</u></p> <p>2 placing request litigations undertaken on behalf of Education (2 last year)</p> <p><u>Outcome 3</u></p> <ul style="list-style-type: none"> • 4 Section 75's completed to secure affordable housing and financial contributions from developers (4 last year) • Settlement in relation to 7 affordable houses at Maidenhill with preparatory work concluded for a further 15 (due to settle in July 22); <p><u>Outcome 4</u></p> <ul style="list-style-type: none"> • 3 properties successfully recovered on anti-social /drug / conviction grounds and three more actions commenced (due to call in court 22 June) (compared to 3 last year) <p><u>Outcome 5</u></p> <ul style="list-style-type: none"> • 19 Orders obtained under the Adult's with Incapacity legislation (12 last year)
Efficiency	<ul style="list-style-type: none"> • Work to the value of £950,000 undertaken by in house team (based on comparable private sector rates (£980,000 last year) • 22 charging orders recorded to ensure recovery of care home interim funding (20 last year) • No new rent recovery cases initiated as a result of legal restrictions on eviction but 100 historical cases progressed to decree for payment of arrears
Customers	<ul style="list-style-type: none"> • Ongoing participation in a number of cross partner committees and sub-committees in the public protection regime eg adult care professional governance group, public protection sub group, policy and procedures subgroups (adult and child protection committees) • Safeguarding Children training events run for HSCP staff • Data Protection training provided to HSCP staff – health and SW • Participation in monthly mental health officers forum • Continuing support to HSCP in responding to and meeting obligations in respect of historical Child Abuse Inquiry • Production and dissemination of guidance on legal interpretation and implications of changing Coronavirus legislation • Conducted 27 statutory Fol reviews
People	<ul style="list-style-type: none"> • 100% of solicitors completed Law Society Continuing Professional Development (CPD) and received practising certificates for the current year • Quality conversations undertaken with all employees • All employees actively involved in networking opportunities via the Society of Local Authority Lawyers & Administrators in Scotland (SOLAR)

Chief Executive's Office – Corporate Procurement 2021/22

Summary	<p>Budget £354,400 6 FTE</p> <p>The Procurement team operate strategically across the Council and are committed to supporting local suppliers and partner providers by following the Governments procurement guidance by supporting supply chain resilience and working proactively with suppliers and key partners such as Scotland Excel, Scottish Government, NHS and COSLA to closely monitor the impact of Covid-19, Brexit and other global events on economic recovery, market pricing and availability. Work has continued proactively across the Council to understand project pipelines ensuring adequate contingency and preparedness for immediate response with stakeholder engagement undertaken for all contracts to understand if the requirement is essential, and that the marketplace is able to submit a response which is sustainable over the life of the contract. A number of work packages have been successfully implemented, including: Standard Operating Procedures, Intranet update, Grow Local, Housing and ICT portfolio review delivering improved procurement practice and savings.</p>															
Outcomes	<p><u>Outcome 1 & 2</u></p> <ul style="list-style-type: none"> Education Frameworks – working with officers in Education to review core products and catalogue accessibility. (Framework = contract agreement between one or more economic operators) <p><u>Outcome 3</u></p> <ul style="list-style-type: none"> Economic Recovery – Works Quick Quote threshold permanently increased to £500k supporting economic recovery in construction sector post COVID-19 Glasgow City Region City Deal – working with officers in Environment on the commissioning and procurement of key strategic projects Grow Local and Community Wealth Building– working with Economic Development and Scotland Excel to support local supplier development Climate Change – Supporting the Councils agenda by developing screening questions for inclusion in contract documentation to influence the emerging climate change emergency such as plastic reduction, circular economy, carbon accounting and improvement plans. Sustainable Procurement - The adoption of the single procurement self-declaration document to ensure suppliers and their supply chain are compliant with the Human Trafficking and Exploitation Act 2015 and Modern Slavery Act 2015 and they not have breached any obligations in the fields of environmental, social or labour law. <p><u>Outcome 4 & 5</u></p> <p>Social Care contract portfolio - working with officers in Health & Social Care Partnership to deliver strategic contracts that include the views of service users.</p>															
Efficiency	<ul style="list-style-type: none"> A summary of the contracts arranged in the financial year 2021/22 is provided in the table below: <table border="1" data-bbox="271 983 1944 1185"> <thead> <tr> <th></th> <th>2020/21</th> <th>2021/22</th> </tr> </thead> <tbody> <tr> <td>Number of contracts via route 2 - £50,000 to £189,329 (Goods and Services), £500,000 - £4,733,251 (Works) or Route 3 - values above the noted thresholds</td> <td>24</td> <td>30</td> </tr> <tr> <td>Number of Quick Quotes (contracts £10k-£50k Goods & Services, £20k-£500k Works)</td> <td>54</td> <td>66</td> </tr> <tr> <td>Number of Mini-Competition (contracts placed via a Framework Agreement where best value supplier is identified)</td> <td>17</td> <td>15</td> </tr> <tr> <td>Number of Direct Award (contracts agreed without competition via approved Framework)</td> <td>25</td> <td>26</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Improved business intelligence including development of a new online contracts register, harnessing the functionality of procurement advertising systems Public Contracts Scotland, Public Contracts Scotland Tender, spend intelligence tool - SPIKES and Council core systems. 		2020/21	2021/22	Number of contracts via route 2 - £50,000 to £189,329 (Goods and Services), £500,000 - £4,733,251 (Works) or Route 3 - values above the noted thresholds	24	30	Number of Quick Quotes (contracts £10k-£50k Goods & Services, £20k-£500k Works)	54	66	Number of Mini-Competition (contracts placed via a Framework Agreement where best value supplier is identified)	17	15	Number of Direct Award (contracts agreed without competition via approved Framework)	25	26
	2020/21	2021/22														
Number of contracts via route 2 - £50,000 to £189,329 (Goods and Services), £500,000 - £4,733,251 (Works) or Route 3 - values above the noted thresholds	24	30														
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Number of Mini-Competition (contracts placed via a Framework Agreement where best value supplier is identified)	17	15														
Number of Direct Award (contracts agreed without competition via approved Framework)	25	26														
Customers	<ul style="list-style-type: none"> Participation in Supplier Development Programme including “Meet the Buyer” and “Twitter Takeover” Improved communications with internal and external customers, including building effective relationships & evaluation training supported by the Supplier Development Programme. 															
People	<ul style="list-style-type: none"> Online procurement training sessions delivered including Introduction to Procurement, Quick Quote – (£10k-£50k Goods & Services, £20k-£500k Works), Tendering (>£50k Goods & Services, >£500k Works) and Standing Orders Relating to Contracts Procurement Intranet content updated to support officers with Specification Writing, Framework Guidance and Tendering Procedures Integra Super User network in place and Purchase to Pay working group & newsletter to support knowledge sharing and lessons learned 															

Chief Executive's Office – Accountancy Services 2021/22

Summary	<p>Budget £1,399,000 25.6 FTE</p> <p>All staff worked from home throughout the year but statutory accounting requirements were met, budget set, further progress made on updating reporting, systems and processes as part of the Accountancy elements of the Council's Modern Ambitious Programme (including two key staff seconded to Core Systems) and all additional demands of COVID reporting met. Annual accounts for 2020/21 were completed within schedule and awarded an unqualified audit certificate. Progress on 2021/22 accounts on schedule.</p>
Outcomes	<p>In addition to addressing COVID related financial information demands, Accountancy project support was provided for-</p> <p><u>Outcome 1</u></p> <ul style="list-style-type: none"> • financial planning of new schools, nurseries and family centres <p><u>Outcome 2</u></p> <ul style="list-style-type: none"> • financial planning of new schools, nurseries and family centres • governance of East Renfrewshire Culture and Leisure Trust <p><u>Outcome 3</u></p> <ul style="list-style-type: none"> • City deal and housing financial planning
Efficiencies	<ul style="list-style-type: none"> • Unqualified annual accounts for 2020/21 with no unadjusted errors. • Closed 2021/22 accounts on time and reported to Audit & Scrutiny Committee before 30 June 2022. • Overall Council spend for 2021/22 within budget with all COVID pressures covered by management action and Government grant. • Draft 2021/22 accounts production kept on schedule. • Close control of budgets in year with reporting to Councillors, COSLA and Scottish Government throughout. Management action taken to avoid non-essential spend and assist in meeting budget pressures. • 2022/23 budget balanced despite significant financial challenges, late settlement & COVID uncertainties. Est 2023/24 gap £15m. • Long term financial planning – Outline Financial Plan 2022-2028 produced and Capital Investment Strategy updated. • Ongoing enhancements to new financial system progressed, including improvement to reporting formats (revenue and capital) and Trust information. • DoF Indicator: Uncommitted General Fund as % of revenue budget 4.4% (2020/21 4.5%) • DoF Indicator: Outturn as % of budget 99.46% (2020/21 97.4%)
Customers	<ul style="list-style-type: none"> • All respondents to summer 2021 internal customer satisfaction survey were satisfied with Accountancy service. • Tailored support for a range of internal and external COVID related demands as well as various service initiatives. • Ongoing senior level support for Audit & Scrutiny Committee & Trust Board.
People	<ul style="list-style-type: none"> • Frequent regular online communications established for all Accountancy teams • Staff consulted and actively involved in change and self-evaluation projects.

Chief Executive's Office 2021/22 Year End Report: Other indicators

Absence:

During 2021/22, 2.8 days per employee were lost through absence in the Chief Executive's Office, a further reduction from 3.25 days per employee in 2020/21 and a significant improvement from 9.33 days per employee in 2019/20.

Payment of Invoices within 30 days

84.1% of invoices were paid within 30 days, slightly below the overall Council wide figure of 86.6% and similar to 84.2% for 2020/21 but a significant improvement compared to 70.6% in 2019/20. Despite considerable work in this area there is further work to be undertaken to further improve this performance in 2022/23.

Complaints:

A total of 5 complaints were received by Chief Executive's Office in 2021/22 of which 2 were resolved at Stage 1 and 3 at Stage 2 compared to 19 complaints in 2020/21

Information Provision:

	Fol requests (Council)	Fol requests (Chief Executive's Office)	Fol requests (Cross-departmental requests)
Volume	1140	73	54
Proportion answered within statutory timescale	85%	86%	100%

Efficiency Outcome Indicators

- Director of Finance Indicator (within the Outcome Delivery Plan) - Actual Revenue Outturn against Revised Revenue Budget. The figure for 2021/22 increased to 99.46% compared to 97.4% in 2020/21 (against a target of less than 100%).
- Total useable reserves as a percentage of council annual budgeted revenue: 21.8% in 2021/22 (23.4% in 2020/21)
- Uncommitted General Fund Balance as a percentage of council annual budgeted net revenue: 4.4% for 2021/22 (2020/21: 4.5%)

- Ratio of Financing Costs to Net Revenue Stream – General Fund: 7.2% in 2021/22 (2020/21: 7.6%)
- Ratio of Financing Costs to Net Revenue Stream – Housing Revenue Account: 31.3% in 2021/22 (2020/21: 32.1%)
- Local Government Benchmarking Framework (LGBF) Indicator - Support Services as a percentage of total gross expenditure: the figure for 2020/21 was 5.0%, the same as in 2019/20. The 2021/22 figure will not be available until late October 2022.

EAST RENFREWSHIRE COUNCILCABINET1 September 2022Report by Chief ExecutiveFREEDOM OF INFORMATION - COUNCIL PERFORMANCE 2021-22**PURPOSE OF REPORT**

1. The purpose of this report is to present the annual statistical report on the Council's performance in dealing with Freedom of Information requests.

RECOMMENDATION

2. It is recommended that Cabinet notes the contents of this report.

BACKGROUND

3. Freedom of Information provides a statutory right of access to information held by Scottish public authorities.

4. Statistical reports on how the Council has dealt with information requests have been produced on an annual basis since the Freedom of Information (Scotland) Act 2002 came into force in 2005.

REPORT

5. The Council received 1140 requests received during this period, 807 under Fol(S)A and 333 under the related Environmental Information Regulations (Scotland).

6. In November 2021 the Council was notified of a "level one" intervention from the Scottish Information Commissioner in relation to deteriorating levels of performance in terms of meeting statutory timescales. The Corporate Management Team has addressed this issue with a "Freedom of Information Improvement Plan" which has resulted in a significant improvement in response times.

PUBLICATION

7. This report and appendix will be published on the Council's website.

FINANCE AND EFFICIENCY

8. There are no particular financial implications arising from this report.

IMPLICATIONS OF REPORT

9. As this report is primarily a performance update, there are no particular implications in terms of staffing, property, legal, IT, equalities or sustainability.

RECOMMENDATION

10. It is recommended that the Cabinet notes the contents of this report.

Lorraine McMillan, Chief Executive, 0141 577 3009
Lorraine.mcmillan@eastrenfrewshire.gov.uk

Further information can be obtained from Craig Geddes, Senior Information and Improvement Officer on 0141 577 3059 or by email at Craig.Geddes@eastrenfrewshire.gov.uk

Cabinet Contact: Councillor Owen O'Donnell, Leader
Email: Owen.ODonnell@eastrenfrewshire.gov.uk Tel: 0141 577 3107



Freedom of Information

Report on information requests received 2021-2022

Contents:

1	Introduction
2	Volume of requests
3	Performance
4	OSIC Intervention
5	Exemptions
6	Fees
7	Reviews
8	Conclusion

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1 Introduction

This report considers the volume of information requests received in the period 1st April 2021 to 31st March 2022 and details performance across East Renfrewshire Council in processing these requests. It also considers the use of exemptions, fees, reviews and appeals.

The Freedom of Information (FoI) (Scotland) Act 2002 and the associated Environmental Information Regulations (EIR) 2004 provide a statutory right of access to information held by Scottish public authorities. FoI encourages openness and accountability and helps to build trust between the Council and the public that we serve.

2 Volume of requests

East Renfrewshire Council received 1,140 requests, compared to 1,012 received in the previous year. As detailed in figure 1 below this figure represents an increase of 13% on the total from the previous year.

This total comprised 807 requests under the Freedom of Information (Scotland) Act 2002 and 333 under the Environmental Information Regulations (Scotland) 2004.

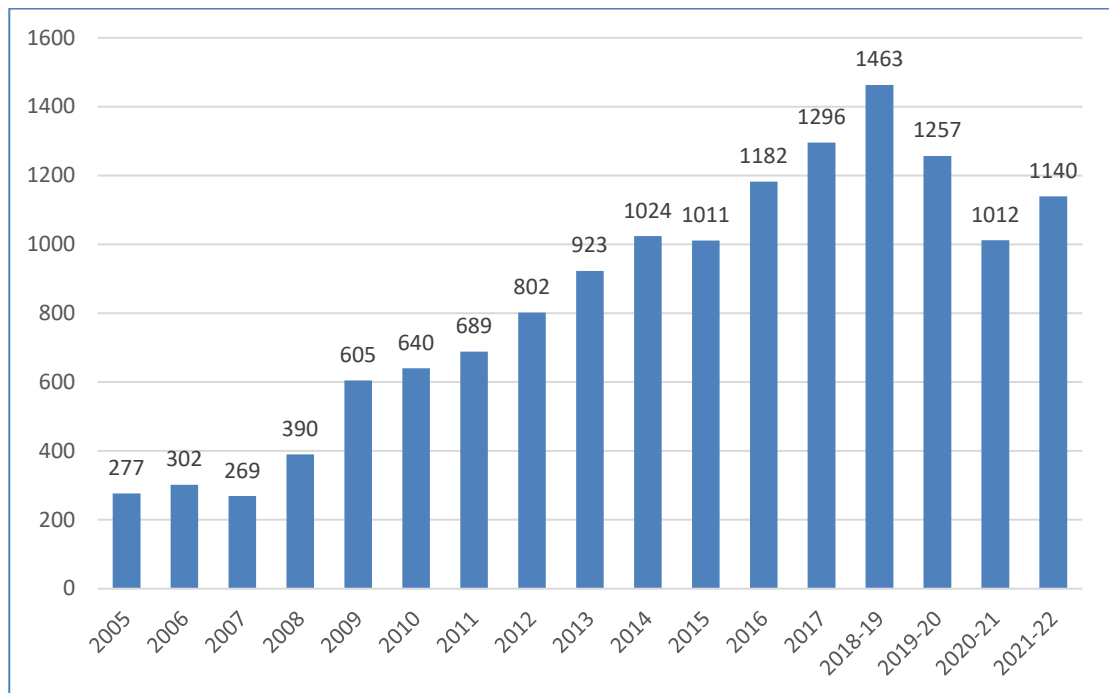


Figure 1

Note:

- The figures up to 2017 are for calendar years; those for 18-19 onwards are for financial years reflecting a change in the reporting period.

3 Performance

85% of requests received during the period of this report were answered within the statutory 20 working day timescale, and the average response time was 13.7 working days. These figures, with comparisons from previous years, are given in Figure 2. Details of performance for individual departments for 2021/2022 are detailed in Figure 3.

FoI performance: Council-wide	2016	2017	2018-19	2019-20	2020-21	2021-22
Percentage of requests answered within timescale	85%	85%	85%	82%	80%	85%
Average response time (in working days)	13.3	13.1	12.3	13.7	15.1	13.7
Number of "Failed to respond"	9	3	27	46	18	50

Figure 2

FoI performance: by department	Number of requests	Percentage of requests answered within timescale(20 working days)	Average response time (working days)	Number of "failed to respond"
Chief Executive's Office	73	86%	11 days	5
Corporate & Community Services/Business Operations & Partnerships	213	83%	14 days	10
Education Department	144	83%	15 days	1
Environment Department	519	87%	13 days	8
HSCP	137	74%	18 days	4
Cross Departmental	54	100%	9 days	0

Figure 3

4 Commissioner's Intervention

In November 2021 the Council was notified of a "level one" intervention from the Scottish Information Commissioner, raising early concerns about the Council's level of performance in terms of the response-on-time rate. This was due to a number of factors including structural and staffing changes, the impact of Coronavirus and staff being unable to access records, and the matter was immediately raised at the Corporate Management Team.

The CMT took this matter seriously and approved an "Fol Improvement Plan" which covered clearer allocation of responsibilities, developing new systems and reporting mechanisms, and improving training and awareness.

As noted in figure 4 below this process has had a positive impact on performance which it is hoped can lead to a sustained high level of compliance and a better service to the public.

period	1 st ¼ 21-22	2 nd ¼ 21-22	3 rd ¼ 21-22	4 th ¼ 21-22
Response-on-time rate	82%	76%	85%	93%

Figure 4

5 Exemptions

The majority of requests (82%) resulted in full disclosure of the information sought, with partial disclosures in a further 11% of requests. However, certain information is exempt from disclosure under the legislation. Fol exemptions and EIR exceptions applied, in order of frequency of use, are detailed in Figure 5.

It should be noted that most "refusals" are "refused" only because the information sought is not held or because it is otherwise available.

Exemptions/Exceptions cited		Number. of times cited
S.25, Reg.6(1)b	Information otherwise available	91
S.17, Reg.10(4)a	Information not held	72
S.38, Reg.11	Personal information	25
S.12	Excessive cost of compliance	3

S.35, Reg.10(5)b	Law Enforcement	2
S.33, Reg.10(5)e	Commercial interests and the economy	1
Reg. 10(5)f	Third party Interests	1
Reg 10(4)e	Internal Communications	1
S14 (1), Reg. 10(4)b	Vexatious/manifestly unreasonable	1
S.26	Statutory Prohibition	1
S 30	Conduct of public affairs	1
S.27	Future publication	1

Figure 5

Note:

- There have been a number of occasions on which more than one exemption was applied. The total number of exemptions noted, therefore, does not correspond with the total number of requests to which an exemption was applied.

6 Fees

The Freedom of Information (Scotland) Act 2002 makes limited provision for refusing requests which incur an excessive cost, and for partially recharging those that would cost the authority more than £100.00 to process. The Environmental Information Regulations allows for the full recharge of the cost of dealing with requests.

During the period of this report, the Council refused 3 requests on the grounds that answering them would exceed the statutory cost ceiling and 5 fee notices were issued, none of which were paid.

7 Reviews and Appeals

Of the 1,140 information requests received, the applicant formally asked the Council to review its decision on 27 occasions. These reviews were determined as detailed in Figure 6. If the applicant remains dissatisfied after the internal review, they have the right to appeal to the Scottish Information Commissioner. These reviews are detailed in Figure 7.

Requests for reviews 2021/22	
Number of requests for reviews	27
...of which the review upheld the department's original decision	11
...of which the review partially upheld the original decision	5
...of which the review overturned the department's original decision	9
...withdrawn by the applicant or void	2

Figure 6

Appeals to Scottish Information Commissioner 2021/22	
Number of appeals	3
...withdrawn by the applicant or void	2
...unresolved at the time of report	1
In addition, two appeals from requests from last year were determined as follows:	
Appeal upheld Council's decision	1
Appeal partially upheld by Commissioner	1

Figure 7

8 Conclusion

Freedom of Information remains an important element of East Renfrewshire Council's commitment to transparency and accountability. Performance had dipped in 2020 and 2021, but it is hoped that ongoing work through the FoI Improvement Plan can improve both the customer experience and the Council's performance.

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July 2022

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