

EAST RENFREWSHIRE COUNCILCABINET1 December 2022Report by Chief Officer – Legal & ProcurementCHARGING FOR SERVICES 2023/24**PURPOSE OF REPORT**

1. The purpose of this report is to submit for approval the proposed licensing fees and charges for 2023/24.

RECOMMENDATIONS

2. It is recommended that the Cabinet alters charges for 2023/24 in accordance with the table in Appendix 1. Where an increase occurs, the increases are approximately 12.3% being the inflation rate advised by the Chief Accountant and reflecting a combination of the Retail Prices Index (RPI) and Consumer Prices Index (CPI).

BACKGROUND

3. The licensing section of legal services currently administers approximately 1,200 licences across various Civic Government and miscellaneous licensing categories. In terms of Civic Government legislation, the licensing service must recover all the costs of providing the service through the fees charged. This requirement ensures that council tax payers, through mainstream revenue budgets are not being asked to subsidise the service. However, total licensing income is not permitted to exceed the total cost of the service.

REPORT

4. Licensing is a regulatory function of the Council imposed on it by various statutory provisions. Some licences are optional but others are not so the Council is unable to choose whether or not to provide this service.

5. The main purpose of licensing is to protect the public by regulating certain activities and making sure that those activities are carried out by appropriate persons in accordance with the terms of their licence. Overall, the service aims to balance all costs of licensing to maximise the utilisation of the staff, minimise costs and maximise service availability

FINANCE AND EFFICIENCY

6. It is anticipated that the changes suggested will allow the Council to continue to recover the costs of licensing in full from licensing fees and charges. Legal Services will continue to update and seek efficiencies in licensing where appropriate.

IMPLICATIONS OF THE PROPOSALS

7. There are no implications in terms of staffing, property, legal, IT, equalities and sustainability.

RECOMMENDATIONS

8. It is recommended that the Cabinet:-

Alters charges for 2023/24 in accordance with the table in Appendix 1. Where an increase occurs, the increases are approximately 12.3% being the inflation rate advised by the Chief Accountant and reflecting a combination of the Retail Prices Index (RPI) and Consumer Prices Index (CPI).

REPORT AUTHOR

Report by: Chief Officer (Legal and Procurement), Gerry Mahon, Tel: 0141 577 3801
e-mail: gerry.mahon@eastrenfrewshire.gov.uk

APPENDIX 1

Charging Classification and Policy for 2023/24

	Service	Current Charge 2022/23	Proposed Charge 2023/24	Proposal
	Licensing			
1 (Cat 1)	Taxi Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£222 £423 £600	£249 £475 £673	Change inflation
2. (Cat 1B)	Taxi Operator's Licence (WAV) 1 yr/(Temp) 2 yrs 3 yrs	£104 £197 £290	£116 £221 £325	Change inflation
3. (Cat4)	Taxi Driver's Licence 1 yr/(Temp) 2 yrs 3 yrs	£100 £189 £269	£112 £212 £302	Change inflation
4. (Cat1)	Private Hire Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£222 £423 £600	£249 £475 £673	Change inflation
5. (Cat 1B)	Private Hire Operator's Licence (WAV) 1 yr/(Temp) 2 yrs 3 yrs	£104 £197 £290	£116 £221 £325	Change inflation
6. (Cat 4)	Private Hire Driver's Licence 1 yr/(Temp) 2 yrs 3 yrs	£100 £189 £269	£112 £212 £302	change inflation
7 (Cat 3)	Street Trader's Licence (business/multiple owner) 1 yr/(Temp) 2 yrs 3 yrs	£189 £360 £511	£212 £404 £573	Change inflation
8. (Cat 4)	Street Trader (employee)	£100 £189 £269	£112 £212 £302	Change inflation
9. (Cat 3)	Window Cleaner's Licence (business/multiple owner/trader) 1 yr/(Temp) 2 yrs 3 yrs	£189 £360 £511	£212 £404 £573	change inflation
10. (Cat 4)	Window Cleaner (employee or single trader)	£100 £189 £269	£112 £212 £302	Change Inflation only

	Service	Current Charge 2022/23	Proposed Charge 2023/24	Proposal
11. (Cat2B)	Public Entertainment Licence 1 yr/(Temp not an event) 2 yrs 3 yrs Temp for event up to 2000 attendees at one time Up to 5000 attendees at one time Over 5000 attendees at one time Approved community group (on application)	£289 £550 £781 £370 £528 £740 £0	324 617 877 415 592 831 0	Change inflation only
12. (Cat 3)	Market Operator's Licence 1 yr/(Temp) 2 yrs 3 yrs	£189 £360 £511	212 404 573	Change inflation
13. (Cat 3)	Late Hours Catering Licence 1 yr/(Temp) 2 yrs 3 yrs	£189 £360 £511	212 404 573	Change inflation
14. (Cat 3)	Second Hand Dealer's and metal dealers Licence 1 yr/(Temp) 2 yrs 3 yrs	£189 £360 £511	212 404 573	Change inflation
15. (Cat 2)	Indoor Sports Entertainment Licence 1 y /(Temp) 2 yrs 3 yrs	£289 £550 £781	324 617 877	Change inflation
16. (Cat 3)	Skin Piercing 1 yr/(Temp) 2 yrs 3 yrs	£189 £360 £511	212 404 573	Change inflation
17.	Vehicle Inspection Fee (Admin) (Annual)	£ 31	34	Change Inflation only
18.	Vehicle Partial Retest Fee (Admin)	£ 14	15	Change inflation
19.	ID Badge Replacement	£ 14	15	Change Inflation only
20.	Vehicle Substitution Fee	£ 60	67	Change inflation
21.	Licence Variation Fee	£ 60	67	Change inflation
22.	Front Vehicle Licence Plate Inserts	£ 9	10	change

				inflation
23.	Rear Vehicle Licence Plate Inserts	£ 10	11	As above
24.	Number Plate Bracket Kit	£ 10	11	As above
25.	Number Plate Bracket Rigid Bridge Kit	£ 5	5	As above
26.	Number Plate Platform Kit Flat	£ 7	7	As above
27.	Platform Flexiplate Kit Size 2	£ 9	10	As above
28.	Platform Flexiplate Kit Size 4	£ 10	11	As above
29.	Strapping Accessory Kit	£ 7	7	As above
30.	Quick Release Button & Key Set	£ 2.50	2.50	As above
31.	No Smoking Sticker	£ 3.50	3.50	As above
32.	Tariff Sheet	£ 5	5	Change inflation
33.	Taxi Driver Test	£ 53	59	Change inflation
34. (Cat 2)	Taxi/Private Hire Booking Offices 1 yr /(Temp) 2 yrs 3 yrs	£289 £550 £781	324 617 877	Change inflation
35. (cat 4)	Knife Dealer's Licence 1 yr /(Temp) 2 yrs 3 yrs	£100 £189 £269	112 212 302	Change inflation
36. (cat 3)	Metal Dealer 1 yr/(Temp) 2 yrs 3 yrs	£189 £360 £511	212 404 573	Change inflation
37.	Notification of changes and alterations Civic Government Licences	£ 21	23	Change inflation
38.	Same day service surcharge (where applicable)	£ 48	53	Change inflation

Basis of Charging- Cost Recovery

All charges rounded down to nearest pound.

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