

**MINUTE**  
**of**  
**LOCAL REVIEW BODY**

**Minute of meeting held at 3.20pm in the Council Chamber, Council Headquarters, Giffnock on 7 December 2022.**

**Present:**

Councillor Paul Edlin  
Councillor Annette Ireland

Provost Mary Montague  
Councillor Andrew Morrison

Councillor Edlin in the Chair

**Attending:**

Julie Nicol, Planning and Building Standards Manager; Jennifer Graham, Committee Services Officer; and Liona Allison, Assistant Committee Services Officer.

**Apologies:**

Councillors Betty Cunningham (Chair), Jim McLean (Vice Chair); Provost Mary Montague; and Councillor Chris Lunday.

**DECLARATIONS OF INTEREST**

**258.** There were no declarations of interest intimated.

**APPOINTMENT OF CHAIR**

**259.** In the absence of the Chair and Vice Chair, it was agreed that Councillor Edlin chair the meeting.

**LOCAL REVIEW BODY MEETING SCHEDULE**

**260.** The committee considered a report by the Head of Environment (Chief Planning Officer) seeking authority to reduce the frequency of Local Review Body meetings from January 2023 onwards.

The report explained the purpose of the Local Review Body (LRB), advising that the LRB met monthly with support from a variety of officers from across the council. Taking account of the average LRB caseload, it was suggested that there was merit in reducing the number of meetings each year from eleven to six which was unlikely to impact on the number of Reviews considered at each meeting. It was reported that the reduction in meetings should not adversely impact applicants or performance figures and would allow officers to undertake other duties. There remained an option to call additional meetings if required.

Following discussion, in the course of which it was proposed that a review of the arrangements be provided in due course, the committee agreed:-

- (a) to reduce the number of Local Review Body meetings held, from eleven to six, from January 2023 onwards; and
- (b) that a report reviewing the above arrangements be submitted to the Local Review Body by the end of 2023.

CHAIR