



Meeting of East Renfrewshire Health and Social Care Partnership	Integration Joint Board
Held on	1 February 2023
Agenda Item	5
Title	Rolling Action Log
Summary	
The attached rolling action log details all open actions, and those which have been completed since the last IJB meeting on 23 November 2022	
Presented by	Julie Murray, Chief Officer
Action Required	
Integration Joint Board members are asked to note progress.	

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ACTION LOG: Integration Joint Board (IJB)

February 2023

Action No	Date	Item No	Item Name	Action	Responsible Officer	Status	Due / Closed	Progress Update /Outcome
392	23-Nov-22	5	Rolling Action Log	Get a copy of the NHSGGC meetings calendar	DSM/GCO	CLOSED	Nov-22	Calendar obtained
391	23-Nov-22	7	Audited Annual Report and Accounts	The Chair, Chief Officer and Chief Financial Officer should now accept and sign the annual report and accounts on behalf of the Integration Joint Board.	Chiar, CO, CFO	CLOSED	Nov-22	Annual Report and Accounts were signed and submitted following meeting on 23rd November
390	23-Nov-22	7	Audited Annual Report and Accounts	Arrange for publication on the website	CFO	CLOSED	Nov-22	Available online
389	23-Nov-22	10	Winter Planning	The Board agreed that service users should be written to regarding pressures on services, asking them for support from family members if possible and letting them know there may be service disruptions, often at short notice, and the necessary arrangements should be made.	HAS-C&W	CLOSED	Nov-22	Letters were issued to individuals and families on 25th November
388	23-Nov-22	10	Winter Planning	Send additional information to Lynsey Allan as requested at the meeting	HAS-C&W	CLOSED	Dec-22	Information contained within presentation which has been shared
387	23-Nov-22	10	Winter Planning	Recirculate for information last year's presentation	HAS-C&W	CLOSED	Dec-22	As above
386	23-Nov-22	11	HSCP Workforce Plan	Arrange for publication of the Workforce Plan.	GCO	CLOSED	Dec-22	Available online
385	23-Nov-22	11	HSCP Workforce Plan	Arrange for the completion of the actions as set out in the associated Action Plan	CO	OPEN	Sep-23	Update on actions scheduled for IJB meeting September 2023
384	23-Nov-22	11	HSCP Workforce Plan	Make arrangements in Spring 2023 for site visits to HSCP premises for Board members	CO	OPEN	Mar-23	Suggested programme of visits to be shared with members for comment
383	23-Nov-22	11	HSCP Workforce Plan	Check the Council's processes for recording protected characteristics	CO	CLOSED	Mar-23	Recorded at the point of recruitment. Staff wellbeing survey due to be circulated will include capture of equalities data
382	23-Nov-22	12	East Renfrewshire Alcohol and Drugs Partnership Update	Confirm to Scottish Government that the ADP 2021-22 Annual report has now been approved by the Board	HAS-LD&R	CLOSED	Nov-22	
379	21-Sep-22	6	Annual Performance Report	Consider submitting a report on the use of The Promise funding for early intervention measures	CSWO	OPEN	Mar-23	Added to forward planner - provisionally scheduled for March 2023
376	21-Sep-22	8	Chief Social Work Officer Annual Report	Arrange for a report on all neurodivergent activity taking place to be added to the rolling action log for presentation at a future meeting.	CSWO	OPEN	Mar-23	Added to forward planner - provisionally scheduled for March 2023
375	21-Sep-22	9	Revenue Budget Monitoring Report as at 31 August	Prepare a report regarding the cost pressures associated with supporting Ukrainian families and unaccompanied children for submission to the Council's CMT prior to submission to a future IJB	CSWO	OPEN	Mar-23	The situation continues to be monitored. CSWO report planned for March 2023 IJB
355	16-Mar-22	11	Age of Criminal Responsibility (Scotland) Act 2019	Make arrangements to identify a named establishment as a place of safety.	CSWO	OPEN	Mar-23	Working with Council Corporate Landlord to explore options. Also in discussion with local housing association around multiple use premises. In the meantime we have access to a child friendly space adapted within Pollok Police Station should we require.
343	24-Nov-21	11	ER Peer Support Service - Mental Health and Addictions Final Evaluation Report	Consider the possibility of making a presentation on the evaluation report to a future meeting	HAS - LD&R	CLOSED	Feb-23	See ADP update presented to IJB - Nov-22
244	26-Jun-19	10	Financial Framework for the 5-Year Adult Mental Health Services Strategy in GGC	Submit a progress report in due course.	CFO	OPEN	TBC	Added to forward planner - Timing of progress report will be dependent on system wide programme and agreement of all six HSCPs within Greater Glasgow and Clyde

Abbreviations

CCGC Clinical and Care Governance Committee
 IJB Integration Joint Board
 PAC Performance and Audit Committee

CD Clinical Director
 CO Chief Officer
 CFO Chief Finance Officer
 CN Chief Nurse
 CSWO Chief Social Work Officer
 DSM Democratic Service Manager
 GCO Governance and Compliance Officer

HAHSCL Head of Adult Health and Social Care Localities
 HAS - C&W Head of Adult Services - Communities and Wellbeing
 HAS - LD&R Head of Adult Services - Learning Disability and Recovery
 HRBP HR Business Partner
 LP (RS) Lead Planner (Recovery Services)
 PPPM Policy, Planning & Performance Manager
 SSLO Strategic Services Lead Officer (ERC)

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