

ANNUAL PROCUREMENT REPORT

1 April 2022 – 31 March 2023



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SECTION 1 – INTRODUCTION

- 1.1 Section 18 of the Procurement Reform (Scotland) Act 2014 (the Act) requires East Renfrewshire Council (the Council) to publish an Annual Procurement Report which monitors the authority's regulated procurement activities against its Procurement Strategy. Regulated procurements are procurement exercises for goods and services with a value of £50,000 or more and for works with a value of £2million or more. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end.

This report provides an opportunity for the Council to demonstrate to our stakeholders that our procurement spend is being used to achieve not only best value but also the Council vision of being modern and ambitious to create a fairer future with all.

- 1.2 The Annual Procurement Report is a mandatory requirement of the Act and must include

- A summary of the regulated procurements that have been completed during the year covered by the report,
- A review of whether those procurements complied with the authority's Procurement strategy,
- The extent that any regulated procurements did not comply, and a statement of how the authority intends to ensure that future regulated procurements do comply,
- A summary of any community benefit requirements delivered as part of a regulated procurement that were fulfilled during the year covered by the report
- A summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report,
- A summary of the regulated procurements the authority expects to commence in the next two financial years,
- Such other information as the Scottish Ministers may by order specify.

- 1.3 The Annual Procurement Report also details initiatives being developed to further improve the performance of the Procurement Unit in line with the procurement vision for the Council which is:

“To grow the strategic influence of procurement across the Council through respected and professional expertise, fostering positive relationships which ultimately deliver innovative, sustainable and compliant practices which provide best and added value for the organisation.”

- 1.4 East Renfrewshire Council's vision for the future is to be a “modern, ambitious council creating a fairer future with all and our ultimate aim is to make people's lives better”. The Council has 5 Strategic Outcomes:

- Early Years and Vulnerable Young People
- Learning, Life and Work
- Environment and Economy
- Safe, Supportive Communities
- Older People and People with Long-Term Conditions

- 1.5 The Council also has outcomes relating to Customer, Efficiency and People which are captured under the Strategic Outcome “Our Council is forward thinking and high performing”. Procurement has an important role to contribute to the following:
- Customer: Satisfied customers access services that meet their needs
 - Efficiency: Our physical, information and financial assets are efficiently managed
 - People: We have engaged employees who are motivated to deliver our outcomes
- 1.6 In order to deliver on these Strategic Outcomes, 3 Capabilities have been identified to provide the necessary skills required. These are:
- Prevention
 - Empowering Communities
 - Digital Change
- 1.7 Procurement can play an important role in achieving the Council’s Strategic Outcomes and provide key skills contributing to the 5 Capabilities as detailed below:
- **Prevention** – we will collaborate with Services across the Council with a focus on preventing poor outcomes for our residents by supporting them to live independently; providing planned rather than reactive services and reducing demands on Council services in the longer term. We will seek to maximise opportunities for collaboration and using an evidence based approach to designing services.
 - **Empowering Communities** – we will utilise innovative approaches to more actively involve the community and individuals in the development of services and community spending, improving outcomes and the perception of Council services. We will explore ways in which contractors, commissioned partners and communities can work in partnership with us to deliver outcomes.
 - **Digital Change** – We will continue to improve our digital services to meet the needs of our customers and the growing demand to access council services online. We will expand on our work to improve processes, automating where possible to make them more efficient. We will make effective use of data to plan better services for the future and benchmark with other organisations to produce improved outcomes for our residents.

SECTION 2 - SUMMARY OF REGULATED PROCUREMENT

- 2.1 Section 18 (2) (a) of the Procurement Reform (Scotland) Act 2014 requires Councils to include a summary of the regulated procurements that have been completed during the year covered by the report.
- 2.2. Regulated procurement refers to any procurement above £50,000 for goods and services, or £2,000,000 for works. A regulated procurement is completed when the award notice is published or where the procurement process otherwise comes to an end.
- 2.3 The number of regulated procurements carried out during the financial year 2022/23 was 49 with a total value of £39,862,029.82.
- 2.4 A listing of all regulated procurements from Financial Year 2022/2023 can be found at **Appendix 1**.

SECTION 3 REVIEW OF REGULATED PROCUREMENT COMPLIANCE

3.1 **Procurement Strategy**

The Procurement Strategy has set out 5 key procurement aims which will help to deliver operational and strategic procurement outcomes for the Council and are aligned to the Council's capabilities:

Legal Compliance and Governance – Ensure procurement procedures reflect developments in legislation and government guidance and support stakeholders to mitigate risk and deliver compliant contracts providing probity of Council spending.

Economic Growth, Environmental, Social and Sustainability - Compliance with our legislative and statutory procurement duties as well as consideration of areas such as living wage, circular economy, whole life costing, community health and wellbeing and early involvement of SMEs, Social Enterprises, Supported Businesses and Third Sector.

Strategic Procurement to Deliver Best Value and Continuous Improvement – To deliver a strategic procurement service by working closely with key stakeholders supporting the Council budget savings and driving a commercial focus across the organisation. All procurement activity is carried out in a transparent, proportionate, non-discriminatory, and accountable manner in accordance with procurement legislation and the Council's internal governance.

Performance Reporting to Drive Performance and Support Savings Delivery - To use an evidenced based approach to provide visibility of key performance information which supports informed decision making around the current and future direction of Procurement.

Contract and Supplier Management - Support services to take a proactive approach to contract and supplier management to achieve innovation and value for the Council and our residents.

- 3.2 In 2022/23 the Council has ensured that all regulated procurements comply with both the Council's Procurement Strategy and all relevant legislation. A summary of work carried out for each of our key procurement aims in 2022/23 is provided below.

Legal Compliance and Governance

- The Procurement team have continued to fulfill its obligations in relation to Procurement legislation and follow the Government's procurement guidance in the context of supporting supply chain resilience by working proactively with our suppliers and key partners to closely monitor the impact and recovery of Covid-19, Brexit and other global events on economic recovery, market pricing and availability.
- Provide user friendly procurement processes and plain English Standard Operating Procedures for all employees involved in the procurement process.
- Review current documentation and develop new content when required. Contract Standing Orders currently being updated in response to new procurement legislation or Scottish Procurement Policy Notes.
- Annual non-compliant spend analysis carried out to identify spend that is to be subject to a competitive procurement exercise.
- Category Management model used to work with service teams to award compliant contracts.

Economic Growth, Environmental, Social and Sustainability

- Procurement are working in partnership with Scotland Excel and Economic Development to adopt a Community Wealth Building approach to progressive procurement
- In partnership with Economic Development we have engaged the local supply base, SME's, third sector, charity and voluntary organisations by running appropriate accessible events in person and online including the annual Supplier Development Programme "Meet the Buyer Event"
- Sustainability procurement policy in place and all aspects of sustainable procurement maximised in appropriate contracts
- Living Wage and Fair Work Practices included in contracts to ensure the Council contracts with responsible suppliers
- Community Benefits designed to maximise opportunities for apprenticeships, employability and training, assisting business start-ups, helping to develop business growth
- "Community Benefits Wishlist" in place to encourage local community to suggest local improvements resulting from Council contracts
- Procurement apply relevant and proportionate criteria to technical scoring to ensure environmental impacts are considered appropriately in tender activities.

Strategic Procurement to deliver Best Value & Continuous Improvement

- Improved Stakeholder Relationships have ensured an improved understanding of the procurement pipeline in order to support the Chief Procurement Officer to manage the capacity of the Service effectively.
- All elements of the contract strategy and tender process are reviewed and appropriately authorised to ensure legal compliance and delivery of best value.
- The Chief Procurement Officer and Category Managers are represented on and have attended a number of internal and external forums.
- Procurement undertake annual refresher training on spend analysis using the Scottish Procurement Information Hub and attend courses with Scotland Excel.
- Procurement undertake detailed reviews of services and lead on projects to identify opportunities for savings and improved practice.
- Consideration of 'lotting' strategies to maximize inclusion of Small and Medium sized Enterprises (SME's), third sector, charity and voluntary organisations within the tender process
- Continual analysis of spend data ensuring informed decisions on how procurement activity within the organisation can be improved.
- Work in partnership with Accounts Payable and have implemented a No PO No Pay Policy.

- Continue to improve procurement performance across the Council as measured by the Scottish Government's Procurement and Commercial Improvement Programme (PCIP).

Performance Reporting to Drive Performance & Support Savings Delivery

- Embedded process in place for the tracking of benefits from procurement activity with a number of savings opportunities presented to the Corporate Management Team for implementation.
- Embedded corporate Online Contracts Register in use and training delivered across the Council to ensure all departments access and maximize its use.
- Category Managers as part of business as usual activity analyse spend to create spend information dashboards to support relationships with services.
- Continue to maintain a procurement pipeline of expected and planned activities covering two financial years.
- Undertake benchmarking exercises to understand costs and identify most economically advantageous route to market.
- Generate value from use of collaborative contracts with other Councils, Scottish Government, Scotland Excel and approved bodies.

Contract & Supplier Management

- Corporate model and standardised template documents in place to monitor supplier performance against contract requirements
- All services trained providing clarity of roles and responsibilities to ensure economic and social value is continually driven from contracts
- Procurement Intranet pages updated with user focused documents to support officers involved in contract and supplier management
- Procurement continue to support services to realise estimated and planned savings to be captured through proactive contract and supplier management.
- Continually review and update standard template documents in line with best practice across the Public Sector

The Procurement Strategy 2023-2026 identifies a number of actions and expected outcomes aligned to our 5 key procurement aims. The Strategy is reviewed on an annual basis to drive continuous improvement.

SECTION 4 COMMUNITY BENEFITS SUMMARY

- 4.1 Section 18(2) of the Procurement Reform (Scotland) Act 2014 states that it is mandatory for the Annual Procurement Report to include a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report.
- 4.2 The Council's sustainable procurement policy covers community benefits and sustainability. By incorporating community benefits clauses and optimising the community benefits process, this will actively encourage suppliers to provide added value and support our internal stakeholders to capture these. This will also support a Community Wealth Building approach. The Council's commitment to this is demonstrated not only through the policy but also within the Procurement Strategy and the Council's Contract Standing Orders.
- 4.3 In 22/23 the East Renfrewshire Council Community Benefits group met quarterly to ensure accountability in the Community Benefits process.
- 4.4 A process for the identification and capture of Community Benefits is implemented. This includes an innovative and interactive Community "wishlist" which will ensure Community Benefits match the aspirations of local communities.

- 4.5 Community benefits are sought for applicable contracts where both the value (over £50,000) and duration of the contract merit a benefit being pursued. It is at the contract strategy development stage that community benefits are to be considered and reflected into tender documentation. Procurement also include a question in the Quick Quote process asking for voluntary Community Benefits.
- 4.6 The approach taken by the Council has been beneficial when developing the Glasgow City Deal Community Benefits Policy. The success of the “wishlist” approach has led to the City Deal working group seeking our assistance to further this approach. The Council has also been working to ensure that Community Benefits are better aligned to strategic and Scottish Government priorities such as the Local Outcome Improvement Plans, Child Poverty Action Plan and Regional Skills Investment Plan and has participated in the review and joint approach to a regional community benefits menu.
- 4.7 Community Benefits are an important element of the sustainable procurement duty and the steps taken by the Council to include community benefit requirements demonstrates compliance with that duty. The Act states community benefits must be considered for all procurements at or above £4 million. The Council requests benefits for all procurements from £50,000. This lower threshold achieves significantly more benefits.
- 4.8 Community Benefits from contracts in financial year 2022/23 included 18 new entrant jobs which is a significant increase from the 6 in 21/22 and a range of employability activities with Work East Ren and ‘Developing Young Workforce’ support for schools and a combined total of £28,885 donations in time and funds to community projects from the community benefits Wish List.
- 4.9 A summary of Community Benefits achieved in 2022/23 is included in **Appendix 2**.

SECTION 5 FAIR WORK AND LIVING WAGE

Fair Work

East Renfrewshire Council is committed to applying the Fair Work First criteria internally and in publicly funded supply chains. Fair Work First is the Scottish Government’s policy for driving good quality and fair work in Scotland. Through this approach, East Renfrewshire Council is asking bidders to describe how they are committed to progressing towards adopting these and how they intend to continue embedding the seven Fair Work First criteria:

- appropriate channels for effective voice, such as trade union recognition
- investment in workforce development
- no inappropriate use of zero hours contracts
- action to tackle the gender pay gap and create a more diverse and inclusive workplace
- providing fair pay for workers (for example, payment of the real Living Wage)
- offer flexible and family friendly working practices for all workers from day one of employment
- oppose the use of fire and rehire practices

In order to ensure the highest standards of service quality in this contract we expect suppliers to commit to progressing towards adopting the seven Fair Work First criteria in the delivery of contracts as part of a fair and equitable employment and reward package as a route to progressing towards wider fair work practices.

Living Wage

Whilst there are no legal restrictions on requiring payment of the living wage, suppliers are encouraged to pay the living wage to their employees. The fair working practices question that promotes a healthy, happy and motivated workforce is included in all regulated contracts.

The Council follows the lead of the Scottish Government by promoting the payment of the Living Wage to persons involved in fulfilling procurement requirements by considering, where relevant and proportionate, when Fair Working Practices should be addressed in contracting opportunities. The Council will comply with the Statutory Guidance on the Selection of Tenderers and Award of Contracts – Addressing Fair Work Practices, including the Living Wage, in Procurement.

East Renfrewshire Council became an accredited Living Wage employer in November 2020 in a project led by the Procurement Team. The Council's Living Wage commitment means that everyone working at East Renfrewshire receives the Living Wage rate and suppliers contracted to deliver services with the Council will be encouraged, through the procurement process, to pay the real Living Wage.

SECTION 6 PAYMENT PERFORMANCE

6.1 The table below provides a summary on payment performance:

Number of valid Invoices for the period	57,657
Percentage of Invoices paid on time for the period	51,471
Percentage Indicator for the period	89.3%
Number of Council regulated contracts awarded during the period containing a contract term requiring the Prompt Payment of Invoices	49
Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts	0

SECTION 7 SUPPORTED BUSINESS SUMMARY

- 7.1 The Procurement Reform (Scotland) Act 2014 requires organisations to include a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report.
- 7.2 A "supported business" is an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons and where at least 30% of the employees of the economic operator are disabled or disadvantaged persons as defined in regulation 21 of the Public Contracts (Scotland) Regulations 2015 (recital 36 of directive 2014/24/EU).
- 7.3 The Council is committed to supporting and improving access to procurement opportunities to supported businesses and will promote their use where it is appropriate. This can be demonstrated through:
- The adoption of a low value ordering process that encourages the use of supported business for non-regulated requirements.
 - The contract strategy development stage considers supported business and third sector organisations as part of the market research stage.

- 7.4 In 2022/23 The Council ordered the Supply and Installation of Kitchens from City Building (Glasgow) LLP (RSBi) who are a supported business with their work in the areas of integrating disabled or disadvantaged people socially and professionally.

SECTION 8 FUTURE REGULATED PROCUREMENT SUMMARY

8.1 The following future Regulated Procurements are currently within the pipeline of projects and may be delivered over the next two financial years.

It should be noted that all information is indicative and may be subject to change.

Tender Title / Subject	Estimated Value	Commencement Timescale
Legal Services Framework (Chief Executives)	£80,000	FY23/24
Annual Ski Trip (Education)	£144,000	FY 23/24
Outdoor Learning Project (Education)	£60,000	FY 23/24
Child Counselling Services (Education)	£659,000	FY 23/24
Residential Step-Down Services & Specialist Education for Children & Young People with Complex Needs (Education)	TBC	FY 23/24
Interactive Whiteboard /Active Panels (Education)	TBC	FY 23/24
Outdoor Education Residential Trips (Education)	250,000	FY 24/25
Online Payment System (Education)	TBC	FY 24/25
Preventative Maintenance & Repair of Technical Machinery (Education)	£60,000	FY 24/25
Youth & Family Support Services (Education)	£220,000	FY 24/25
First Aid Training (BOP)	TBC	FY 23/24
Webcasting (BOP)	TBC	FY 23/24
Cloud Partner (BOP)	TBC	FY 23/24
Fixed Line Telephony (BOP)	£200,000	FY 23/24
Server Hardware (BOP)	TBC	FY23/24
Corporate Backup and Restore (BOP)	TBC	FY23/24
ICT Specialist Support Framework (BOP)	£200,000	FY23/24

CCTV Support, Repairs & Maintenance (BOP)	£1,340,000	FY23/24
Key Holding Community Safety (BOP)	£80,000	FY23/24
Community Consultation Platform (BOP)	£50,000	FY23/24
Health & Safety System (BOP)	£50,000	FY23/24
External Firewall Replacement (BOP)	£100,000	FY23/24
User Management Resource Administrator (BOP – Education)	£50,000	FY23/24
Internet Bandwith (BOP)	£50,000	FY23/24
ESRI GIS Mapping Tool (BOP)	£84,000	FY 23/24
Data Centre Services (BOP)	£135,000	FY23/24
Public Sector Geospatial Agreement (BOP)	TBC	FY23/24
Records Management System (BOP)	£93,000	FY23/24
Backup Solution for Office 365 (BOP)	£69,000	FY23/24
Online Interactive Education Learning Platform (BOP/Education)	£56,000	FY23/24
LAN Circuits – CCTV Connectivity (BOP)	£60,000	FY23/24
IAMS Core Lite (BOP)	£52,000	FY23/24
Managed Print Services (BOP)	£64,000	FY23/24
Parents Evening & Room Booking System (BOP)	TBC	FY23/24
Cyber Insurance (BOP)	£55,000	FY23/24
License Renewal for Virtual Server Estate (BOP)	TBC	FY23/24
Mobile Phone (BOP)	£120,000	FY23/24

Corporate Training Calendar (BOP)	TBC	FY24/25
Unified Communications Technology (BOP)	TBC	FY 24/25
Customer Digital Experience (BOP)	TBC	FY 24/25
Traffic Load Balancers for Network Traffic (BOP)	£120,000	FY24/25
Telephony Licensing Bundling (BOP)	TBC	FY24/25
SIP Bundle (BOP)	TBC	FY24/25
Income Management Payment Solution	£360,000	FY24/25
Nimble Storage (BOP)	£90,000	FY24/25
Customer Digital Experience Management System – Website Design (BOP)	£240,000	FY24/25
Server Hardware (BOP)	£150,000	FY24/25
Cyber Security Operations Centre (BOP)	£275,000	FY24/25
Microsoft Enterprise Agreement & SQL (BOP)	£700,000	FY24/25
Microsoft Campus Desktop Education All Language Licence (BOP)	£400,000	FY24/25
Data & Business Intelligence Framework (BOP)	£510,000	FY24/25
Technical Assurance Services & Cloud Partner (BOP)	TBC	FY24/25
Infrastructure Circuits (BOP)	TBC	FY24/25
Family Group Decision Making (HSCP)	£50,000	FY23-24
Community Café Services (HSCP)	TBC	FY23-24
Near-Fatal Overdose Services (HSCP)	£50,000	FY23-24

Residential and Nursing Care Home Placements (HSCP)	£12,514	FY23-24
Provision of personal care, housing support and care (HSCP)	£20,465,545	FY23-24
Social Care Case Management System (HSCP)	£1,000,000	FY23-24
Out of Hours Counselling Service (HSCP)	£884,000	FY24-25
Family Wellbeing Service (HSCP)	£700,000	FY24-25
Emotional Wellbeing Service (HSCP)	£269,000	FY24-25
Peer Support (HSCP)	£324,824	FY24-25
Peer Navigators (HSCP)	£75,000.00	FY24-25
Peer Research (HSCP)	£58,230	FY24-25
Post Diagnostic Support with Dementia Clients (HSCP)	TBC	FY24-25
Community Link Workers (HSCP)	£153,083	FY24-25
Lone Worker Services (HSCP)	TBC	FY24-25
Carers Services (HSCP)	£630,000	FY24-25
Post Diagnostic Dementia Support, and Advice to Families (HSCP)	TBC	FY24-25
Call Monitoring and Scheduling (HSCP)	TBC	FY24-25
Ash Dieback Survey (Env)	£64,505	FY 23/24
Street Lighting Installations and Maintenance Services (Env)	£180,000	FY 23/24
Carriageway & Footway Reconstruction/Resurfacing Framework Agreement (Env)	£17,600,000	FY23/24
Disposal of Roadworks Materials (Env)	£110,000	FY23/24

Winter Maintenance and Gritting (Env)	£1,200,000	FY23/24
Weedkilling of Public Road Network (Env)	£70,000	FY23/24
Waste Regulation POPs/DRS/Circular Economy (Env)	TBC	FY23/24
Supply and Install Play Equipment/Surfacing (Env)	£261,000.00	FY23/24
Arboricultural Works (Env)	£900,000	FY23/24
Sports Pitch Maintenance Materials & Weed Control Materials (Env)	£129,000	FY23/24
Treatment of Organic Waste – Co-mingled Food and Garden Waste (Env)	£614,000	FY23/24
Post-Consumer Waste Glass, Cans and Plastics (Co-mingled) (Env)	£95,000	FY23/24
Provision of Containers for Street Cleaning Arisings & Subsequent Recycling / Disposal of Gully Arisings (Env)	£90,000	FY23/24
Collection & Recycle Wood, Chipboard & MDF at Barrhead HWRC (Env)	£15,000	FY23/24
Collection & Recycle Mixed Scrap Metal at Barrhead HWRC (Env)	Rebate	FY23/24
Collection & Recycle Cardboard Barrhead HWRC (Env)	Rebate	FY23/24
Neilston Leisure Centre, Design Team (Env)	£1,100,000	FY23/24
Eastwood Leisure Centre and Theatre Design team (Env)	£2,500,000	FY23/24
Provision of the Printing, Packaging & Distribution Garden Waste Permits (Env)	£30,000	FY 23/24
Delivery of Business Gateway Services (Env)	£440,000	FY23/24

Fire Alarm Servicing & Maintenance (Env)	£300,000	FY23/24
Lift Maintenance and Servicing (Env)	£120,000	FY23/24
Air Conditioning Unit Maintenance and Servicing (Env)	£200,000	FY23/24
Swimming Pool Plant Repairs & Servicing - Planned Preventive Maintenance (Env)	£300,000	FY23/24
Measured Term Contract Glazing Repair and Replacement (Env)	£200,000	FY23/24
Measured Term Contract Winter Maintenance & Gritting (Env)	£1,200,000	FY23/24
Measured Term Contract Electrical Servicing and Maintenance (Env)	£2,000,000	FY23/24
Measured Term Contract Drainage Inspection and Repair Services (Env)	£800,000	FY23/24
Legionella Inspections and Monitoring Services (Env)	£1,680,000	FY23/24
Fire Doors - Various Education Properties (Env)	£375,000	FY23/24
Measured Term Contract - Small Builders Work (Env)	£900,000	FY23/24
St Josephs - mains water supply (Env)	£90,000	FY23/24
Housing - roof and render 23-24 (Env)	£2,000,000	FY23/24
Supply & Distribution of 240L Wheeled Bins (Env)	£115,000	FY23/24
Supply, Installation & Maintenance of Traffic Signals (Env)	£158,400	FY23/24

Aurs Road Realignment and Upgrade including Installation of Culvert on Behalf of Scottish Water (Env)	£18,000,000	FY23/24
Greenlaw IT Infrastructure (Env)	£54,000	FY23/24
Rail Station Design (Env)	£1,169,000	FY23/24
Rail Station Construction (Env)	£16,000,000	FY23/24
Balgray Links Works (Env)	£3,500,000	FY24/25
Ash Dieback Survey (Env)	£100,000	FY24/25
Small Works Mechanical and Electrical Consultancy Services Framework (Env)	£250,000	FY24/25
Building Management System Controls Maintenance and Servicing (Env)	£400,000	FY24/25
Hydro Boil & Water Heating Servicing (Env)	£120,000	FY24/25
Air Handling Servicing & Maintenance, Kitchen Canopy Cleaning (Env)	£140,000	FY24/25
Mearns Castle HS – Extension (Env)	£2,500,000	FY24/25
Maidenhill PS – Extension (Env)	£2,500,000	FY24/25
Disposal of Roadworks Materials (Env)	£110,000	FY24/25
Waste Regulation POPs/DRS/Circular Economy (Env)	TBC	FY24/25
Groundworks (Env)	£150,000	FY 24/25
Supply And Install Play Equipment/Surfacing (Env)	£304,000	FY24/25
Neilston Leisure Centre, Construction (Env)	£11,000,000	FY24/25

Eastwood Leisure Centre and Theatre Construction (Env)	£50,000,000	FY24/25
Collect & Recycle or Dispose of Household Waste Recycling Centre Residual Waste – Barrhead (Env)	£325,000	FY24/25
Right to Purchase Post-Consumer Paper, Cardboard and Cartons. (Env)	Rebate	FY24/25
Construction Works Framework (Env)	£20,000,000	FY24/25
Traffic Calming Renewal in Barrhead (Env)	£68,000	FY24/25
A77 Active Travel Phase 2	£1,180,000	FY24/25
Eastwood Package Places For Everyone Stages 0-2 (Env)	£360,112	FY24/25

Appendix 1: Regulated Procurements from Financial Year 2022/2023

Project Title	Project Reference	Contract Start Date	Contract End Date Including Extension	Contract Value Including Extension	Supplier Name
Garden Maintenance & Hedge Trimming 2023/2024	ERC000179	30/04/2023	31/03/2024	£54,694	Caledonian Cleaning
Public Wifi 5	ERC000176	31/03/2023	31/03/2029	£354,180.25	Softcat Plc
Capelrig House - Design Team Appointment - Architect	ERC000172	15/08/2020	12/01/2025	£91,000	Lee Boyd Architects
Supply, Installation & Maintenance of Traffic Signals	ERC000165	07/08/2023	06/08/2027	£654,093.72	Swarco UK Ltd
Technical Audits – Gas Maintenance & Installation	ERC000162	02/07/2023	02/07/2027	£112,800	Argon Technical Ltd
Window Cleaning	ERC000160	18/06/2023	18/06/2027	£111,342	Caledonian maintenance services ltd
HR & Payroll Solution, Support & Maintenance	ERC000159	30/03/2023	18/03/2028	£825,076.82	Softcat Plc
Carer Services	ERC000152	31/03/2023	30/03/2025	£630,000	East Renfrewshire Carers
Social Care Case Management Solutions Software	ERC000146	31/03/2023	30/03/2025	£254,209.32	OLM Systems Ltd
Balgray Connections Active Travel Design	ERC000135	08/05/2023	29/03/2024	£290,641.94	Stantec UK Ltd
Business Gateway Services	ERC000131	10/04/2023	10/04/2026	£328,398.72	CJM Project Financial Management Ltd
Insurance & Claims Handling Framework	ERC000130	31/03/2023	31/03/2028	£6,550,083	Zurich Municipal, Allianz Insurance Plc
Cyber Insurance	ERC000129	31/03/2023	31/03/2024	£50,000	AON

Filemaker Licence renewal	ERC000120	01/02/2023	31/01/2026	£61,710.54	Softcat Plc
Services to Support West Partnership	ERC000118	01/12/2022	30/03/2023	£64,000	University of Glasgow - Robert Owen Centre
Repairs to Play Equipment in Play Areas in East Renfrewshire	ERC000115	13/02/2023	12/02/2025	£180,000	Kompan Scotland Ltd
Measured Term Contract for Asbestos Surveys, Sampling, Analysis and Clearance Procedures	ERC000100	30/03/2023	30/04/2027	£450,000	Environmental Essentials Ltd
Carriageway & Footway Reconstruction/Resurfacing Framework Agreement	ERC000094	24/04/2023	24/04/2027	£17,600,000	JH Civil Engineering Ltd, Maclay Civil Engineering Ltd, Hamilton Tarmac, John Mcgeady Ltd, Newlay Civil Engineering Ltd
Income Management Payment solution	ERC000087	22/09/2022	22/09/2027	£769,860	Civica UK Ltd
IT Service Management system	ERC000085	05/10/2022	05/10/2026	£161,880	Freshworks Ltd
Feasibility Study for River Restoration Works on the Auldhouse & Capelrig Burns	ERC000084	14/11/2022	30/03/2023	£67,340	Aecom Ltd
Microsoft Enterprise Agreement (Corporate)	ERC000083	30/09/2022	29/09/2025	£1,761,786	Softcat Plc
Treatment of Organic Waste – Co-mingled Food and Garden Waste	ERC000082	01/11/2022	31/10/2024	£1,842,000	Enva Organics Recycling Ltd
Post-Consumer Waste Glass, Cans and Plastics (Co-mingled)	ERC000081	01/12/2022	30/11/2024	£190,000	Levenseat Ltd
Contact Centre Unified Comms Technology	ERC000078	31/08/2022	30/08/2025	£137,488	Netcall Technology Limited

Taxi Services for ASN	ERC000077	16/08/2022	16/02/2023	£74,100	Various
Ash Dieback Survey	ERC000073	30/09/2022	29/09/2024	£64,505	Ayrshire Tree Surgeons
Microsoft Enterprise Agreement (Education)	ERC000071	31/08/2022	30/08/2025	£463,104	Softcat Plc
Man Guarding & Fire Alarm Response & Key Holding Services	ERC000069	21/07/2022	23/07/2026	£380,000	Profile Security Services Ltd
VMware Licensing	ERC000065	31/07/2022	30/07/2025	£1,080,44	Softcat Plc
Immutable Back up solution	ERC000064	07/09/2022	08/03/2024	£139,725	Softcat Plc
Lighting and Control Equipment	ERC000063	03/02/2023	31/05/2023	£130,567	Black Light Ltd
Banking Services	ERC000060	01/11/2022	31/10/2030	£184,072	Clydesdale Bank Plc
Electronic Care Monitoring, Scheduling Solution	ERC000058	10/07/2022	10/07/2026	£725,570	Total Mobile Ltd
2 Rack Footprint / Cold Aisle Containment	ERC000057	30/06/2022	29/06/2024	£88,249	Iomart Group Plc
HPE Server Hardware	ERC000052	02/08/2022	03/11/2022	£109,681	XMA Limited
Personal Protective Work Wear including Pandemic Recovery Products	ERC000049	01/01/2023	31/12/2026	£420,398	ARCO Limited
Access & Design Masterplan - Newton Mearns Public Realm -Consultancy	ERC000045	28/08/2022	13/03/2023	£136,903	Raeburn Farquhar Bowen
Active Panels & Projectors	ERC000044	31/05/2022	29/06/2022	£71,627	SSUK

Containers for Street Cleaning Arisings & Subsequent Recycling / Disposal of Gully Arisings	ERC000038	21/08/2022	21/08/2024	£238,400	J & M Murdoch & Son Ltd
Roads Costing & Time Manager	ERC000036	30/06/2022	30/06/2029	£120,000	Softcat Plc
Supply, Servicing and Maintenance of Hand Held Fire Fighting Equipment	ERC000126	01/05/2023	01/05/2027	£160,000	Firepoint Limited
Home Safely Services	ERC000088	01/12/2022	30/11/2026	£123,684	Voluntary Action
Online Interactive Learning Platform	ERC000070	01/08/2022	30/07/2026	£56,000	Softcat Plc
Online Payment for Schools	ERC000048	31/05/2022	30/05/2024	£74,852	Parentpay Limited
Footway & Cycle Path Works	ERC000041	01/11/2022	31/10/2026	£2,000,000	Hillhouse t/a Macasphalt, Luddon Construction Ltd, John McGeady Ltd, Newlay Civil Engineering Ltd, J H Civil
Roads & Lighting Asset Management	ERC000037	30/06/2022	30/06/2026	£99,960	WDM Limited

Appendix 2: Community Benefits from Financial Year 2022/2023

Community Benefit	Wish List Item	Requested by	Delivered by	Status
<ul style="list-style-type: none"> 1 new job In kind support for Social Blend Hub build including provision of defibrillator and £2000 towards bike hub 	No	Include Me 2	Pro Cast	Complete
<ul style="list-style-type: none"> School support, wish list, mentoring 	Yes	Schools, Work East Ren	Valley Group	Underway
Recruitment of Modern Apprentice from within ERC	Yes	Work East Ren	GKL Plumbing	Underway
Supplier development and school events	No	Schools, Economic Development	Hub West	Underway
<p>New Entrant – Employed from Priority Group – apprentice plumber</p> <ul style="list-style-type: none"> Employed New Entrant – no relevant experience – Labourer Employed New Entrant – Apprenticeship Work Experience Placement (16+ Years of Age) Careers Events – Barrhead HS/Isobel Mair/Work East Ren/Mearns Castle/Barrhead HS Supply chain briefing with SMEs including Micro-Businesses - Held open day Non-financial support for a community project – wish list £1000 per cause. 	Yes	Work East Ren, Schools	City Gate Construction	Underway
<ul style="list-style-type: none"> Donated bunting to install in Neilston village before and during Neilson Agricultural Show. 2000m of bunting at a cost of £1360.00. 	Yes	Neilston Show	Inverweld	Complete
Sidey have committed to deliver 10 items from the wish list over their contract. So far:- Donation to Incredible Edibles, East Renfrewshire Back to School Bank and East Renfrewshire Good Causes.	Yes	Incredible Edibles, East Renfrewshire Back to School Bank and East Renfrewshire Good Causes.	Sidey	Underway
School donations and DYW support £1000 per cause.	No	Mearns Castle HS and Isobel Mair	Allsports Construction & Maintenance Ltd	Complete
<ul style="list-style-type: none"> 12 new jobs or apprenticeships to be created and 	Yes	Neilston Primary	Heron Bro	Underway

<p>recruited via Work East Ren employability service in the first instance</p> <ul style="list-style-type: none"> • DYW support at Neilston PS and associated High Schools • Engagement with Work East Ren Get into Construction Course • Attendance at Work East Ren jobs fair • Various community initiatives including support for Incredible Edibles, sponsorship of school football team, donation of time/labour towards Pig Square regeneration – over £8,000. 		<p>St Thomas Primary Education Dept Work East Ren Incredible Edibles Economic Development</p>		
<ul style="list-style-type: none"> • Recruited via Work East Ren, • 1 work placement • Attended local supplier event, • £2,000 support towards Dunterlie Allotments • School Engagement 	Yes	<p>Work East Ren Economic Development Dunterlie Allotments Carolside PS Barrhead HS</p>	AmcoGiffen	Complete
<ul style="list-style-type: none"> • Targeted Recruitment and Employment – engaging with Work East Ren regarding apprenticeships/jobs • Schools financial education programme 	No	<p>Work East Ren Various Schools</p>	Clydesdale Bank Exchange	Underway
<p>Donation to Work East Ren to support HGV training - client secured job - £4,000</p>	Yes	<p>Work East Ren</p>	Newlay Civil Engineering Ltd	Complete
<p>Provide personal care and cleaning supplies to foodbank to the value of £4025</p>	No	<p>East Renfrewshire Foodbank</p>	Unico	Complete
<p>Provision of arts and crafts materials and toys £500</p>	Yes	<p>Dunterlie Childrens group</p>	YPO	Complete